

**MINUTES
TOWNSHIP OF PENNSAUKEN
TOWNSHIP COMMITTEE MEETING
July 20, 2016**

A Meeting of the Pennsauken Township Committee was held on Wednesday, July 20, 2016 in the meeting room at the Pennsauken Township Municipal Building, 5605 N. Crescent Blvd. Pennsauken, NJ 08110.

The Meeting came to order at 5:30 PM by Mayor Kneib who called for roll call which was recorded as such:

PRESENT: Committeeman John Figueroa, Committeewoman Betsy McBride, Committeeman Jack Killion and Mayor John Kneib

ABSENT : Deputy Mayor Rick Taylor

Also present were Township Administrator Edward Grochowski, Municipal Attorney Michael Joyce, Township Clerk, Gene Padalino and Deputy Clerk Pamela Scott-Forman

Roll call was followed by the Pledge to the Flag and a moment of silence.

Mayor Kneib announced that the Meeting was being held in compliance with the "Senator Byron M. Baer Open Public Meetings Act".

PROCLAMATIONS-

Mayor Kneib asked Mr. Timothy Mireles to come forward who requested his father to hold the bible. Mayor Kneib swore in Mr. Mireles to the Pennsauken Police Department as a patrolman as his family and Captain Connors looked on.

BIDS OPENED –

The following Bids were

Opened July 14, 2016 @ 10:00am- Meadowbrook Park Revitalization Phase 2
BP# 16-05

Opened July 19, 2016 @ 10:30am- 2016 Police Uniforms BP# 16-10

A Motion to recognize the bids was made by Committeeman Killion and Seconded by Committeeman Figueroa. An affirmative 4/0 voice vote was recorded.

RESOLUTION(s)- Public May Comment -The Following Resolution(s) will be considered individually

2016:233

RESOLUTION ACCEPTING THE 2015 MUNICIPAL AUDIT REPORT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made annual of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the Year 2015 has been filed by a Registered Municipal Accountant with the Clerk of the Township Committee pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall be resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Findings and Recommendations"; and,

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit and, specifically, the sections of the Annual Audit entitled "Schedule of Findings and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30 – 6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with; at least, the minimum requirements of the Local Finance Board of the State of New Jersey; as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S.52:27BB-52 to wit; R.S.52:27BB-52 "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provision of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his/her office".

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Pennsauken hereby states that it has complied with N.J.A.C. 5:30 – 6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I hereby certify that this is a true copy of the resolution passed at the meeting held on July 20, 2016.

No public wished to comment

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Figueroa</i>	√		√			
<i>Killion</i>		√	√			
<i>McBride</i>			√			
<i>Taylor</i>						√
<i>Kneib</i>			√			

2016:234

RESOLUTION ACCEPTING, REJECTING AND AWARDING BIDS FOR THE MEADOWBROOK PARK REVITALIZATION PROJECT, PHASE 2 BID PACKET NO. 16-05

WHEREAS, bids were received and opened for Phase 2 of the Meadowbrook Park Revitalization Project, Bid Packet No. 16-05 on July 14, 2016; and

WHEREAS, the Township Consulting Engineer, T & M Associates, has reviewed the single bid submitted by Command Co., Inc. including contacting references and have determined that Command Co., Inc. has submitted a complete and responsible bid and have performed satisfactory similar work; and

WHEREAS, the base bid submitted by Command Co., Inc. in the amount of \$331,512 plus Add Alternate No. 1 in the amount of \$5,488 for a total bid amount of **\$337,000.00** is within the available funds budgeted for the project.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, County of Camden and State of New Jersey that the contract for the Meadowbrook Park Revitalization Project, Phase 2 is hereby awarded to Command Co., Inc., 1318 Antwerp Avenue, Egg Harbor, New Jersey 08215 in the amount of **\$337,000.00**.

BE IT FURTHER RESOLVED that the Township Administrator is hereby authorized to execute any and all documents necessary to effectuate the award of this contract.

Mr. Grochowski stated that, only one bid was submitted; and it happens to be the same company that completed phase I.

Committeewoman McBride questioned if Phase II consist of the rest of the park

No Public wished to comment

Name	Motion	Second	Aye	Nay	Abstain	Absent
Figueroa		√	√			
Killion	√		√			
McBride			√			
Taylor						√
Kneib			√			

RESOLUTION(s)- Public May Comment -The Following Resolution(s) will be considered consent agenda

2016:235

RESOLUTION REQUESTING PERMISSION OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO ANTICIPATE SPECIAL ITEMS OF REVENUE IN THE 2016 SOLID WASTE COLLECTION DISTRICT BUDGET (Recycling Tonnage Grant)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item has been made available and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Pennsauken has received \$38,285.23 from the New Jersey Department of Environmental Protection from the 2015 Recycling Tonnage Grant Program and wishes to amend its 2016 Solid Waste Collection District Budget to include the full amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Pennsauken, County of Camden and the State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the Solid Waste Collection

District Budget of the year 2016 in the sum of\$38,285.23 which is now available as a revenue from:

- Revenues from Solid Waste Collection District
- Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:
- Public and Private Revenues Off-Set with
- Appropriations: 2015 Recycling Tonnage Grant Program

BE IT FURTHER RESOLVED, that the like sum of.....\$38,285.23 (THIRTY-EIGHT THOUSAND TWO HUNDRED EIGHTY-FIVE DOLLARS AND TWENTY-THREE CENTS)

be and the same is hereby appropriated under the caption of:

Appropriations for Solid Waste Collection District Operation:			
Public and Private Programs Off-Set by Revenues:			
2015 Recycling Tonnage Grant Program			
	Garbage	District	---Other
Expenses.....	\$38,285.23		

No public wished to comment

2016:236

RESOLUTION REQUESTING PERMISSION OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO ANTICIPATE SPECIAL ITEMS OF REVENUE IN THE 2016 BUDGET (Justice Assistance Grant)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item has been made available and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Pennsauken will receive a \$10,591.00 grant from the United States Department of Justice from the FY 2016 Justice Assistance Grant (JAG) program and wishes to amend its 2016 Budget to include the full amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township Of Pennsauken, County of Camden and the State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of\$10,591.00
which is now available as a revenue from:

- Miscellaneous Revenues
- Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:
 - Public and Private Revenues Off-Set with Appropriations:
 - U.S.D.O.J. FY 2016 Justice Assistance Grant
 - pursuant to provisions of Statute; and

BE IT FURTHER RESOLVED, that the like sum of.....\$10,591.00 (TEN THOUSAND FIVE HUNDRED NINETY-ONE DOLLARS) be and the same is hereby appropriated under the caption of:

- General Appropriations
 - (a) Operations Excluded from 5% Caps
 - Public and Private Programs Off-Set by Revenues:
 - U.S.D.O.J. FY 2016 Justice Assistance Grant
 - Police--Other Expenses.....\$10,591.00

Mr. Grochowski stated that Camden City takes care of the grant. The Township receives Ten Thousand Five Hundred and Ninety-One Dollars.

No public wished to comment

2016:237

RESOLUTION REQUESTING PERMISSION OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO ANTICIPATE SPECIAL ITEMS OF REVENUE IN THE 2016 BUDGET (Emergency Management)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item has been made available and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Pennsauken has been awarded a \$7,000.00 grant from the FY 2015 Emergency Management Assistance Program and wishes to amend its 2016 Budget to include the full amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Pennsauken, County of Camden and the State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of\$7,000.00
which is now available as a revenue from:

- Miscellaneous Revenues
- Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:
 - Public and Private Revenues Off-Set with Appropriations:
 - FY 2015 Emergency Management Assistance Program
 - pursuant to provisions of Statute; and

BE IT FURTHER RESOLVED, that the like sum of..... \$7,000.00 (SEVEN THOUSAND DOLLARS) be and the same is hereby appropriated under the caption of:

- General Appropriations
 - (a) Operations Excluded from 5% Caps
 - Public and Private Programs Off-Set by Revenues:
 - FY 2015 Emergency Management Assistance Program
 - Emergency Management--Salaries and Wages-----\$7,000.00

Mr. Grochowski stated this covers the Coordinators salary

No public wished to comment

2016:238

RESOLUTION REQUESTING PERMISSION OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO ANTICIPATE SPECIAL ITEMS OF REVENUE IN THE 2016 BUDGET(2015 Drive Sober)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item has been made available and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Pennsauken has received from the New Jersey Division of Highway Traffic Safety a \$5,000.00 2015 Drive Sober or Get Pulled Over Year End Statewide Crackdown Grant and wishes to amend its 2016 Budget to include the entire amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Pennsauken, County of Camden and the State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of\$5,000.00 which is now available as a revenue from:

Miscellaneous Revenues
Special Items of General Revenue Anticipated with Prior Written
Consent of the Director of Local Government Services:
Public and Private Revenues Off-Set with Appropriations:
2015 Drive Sober or Get Pulled Over Year End Statewide Crackdown Grant
Pursuant to Provisions of Stature, and

BE IT FURTHER RESOLVED, that the like sum of.....\$5,000.00 (FIVE THOUSAND DOLLARS) be and the same is hereby appropriated under the caption of:

General Appropriations
(a) Operations Excluded from 5% Caps
Public and Private Programs Off-Set by Revenues:
2015 Drive Sober or Get Pulled Over Year End Statewide Crackdown Grant
Police – Salaries and Wages..... \$5,000.00

Mr. Grochowski explained this grant covers overtime
No public wished to comment

2016:239

RESOLUTION REQUESTING PERMISSION OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO ANTICIPATE SPECIAL ITEMS OF REVENUE IN THE 2016 BUDGET(2016 Drive Sober-Labor Day)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item has been made available and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Pennsauken will receive a \$5,000.00 2016 Drive Sober or Get Pulled Over Statewide Labor Day Crackdown Grant and wishes to amend its 2016 Budget to include the entire amount as a revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township Of Pennsauken, County of Camden and the State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of\$5,000.00 which is now available as a revenue from:

Miscellaneous Revenues
Special Items of General Revenue Anticipated with Prior Written
Consent of the Director of Local Government Services:
Public and Private Revenues Off-Set with Appropriations:
2016 Drive Sober or Get Pulled Over Statewide Labor Day
Crackdown Grant
Pursuant to Provisions of Stature, and

BE IT FURTHER RESOLVED, that the like sum of.....\$5,000.00 (FIVE THOUSAND DOLLARS) be and the same is hereby appropriated under the caption of:

General Appropriations
(a) Operations Excluded from 5% Caps
Public and Private Programs Off-Set by Revenues:
2016 Drive Sober or Get Pulled Over Year End Statewide Labor Day
Crackdown Grant
Police – Salaries and Wages..... \$5,000.00

Mr. Grochowski explained this grant covers overtime
No public wished to comment

2016:240

RESOLUTION REQUESTING PERMISSION OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO ANTICIPATE SPECIAL ITEMS OF REVENUE IN THE 2016 BUDGET (Click It or Tick It 2016)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item has been made available and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Pennsauken will receive \$5,000.00 from the "Click it or Ticket 2016" Mobilization Grant Program and wishes to amend its 2016 Budget to include the full amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Pennsauken, County of Camden and the State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of\$5,000.00 which is now available as a revenue from:

- Miscellaneous Revenues
- Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:
- Public and Private Revenues Off-Set with Appropriations:
- "Click it or Ticket 2016" Grant
- Pursuant to Provisions of Stature, and

BE IT FURTHER RESOLVED, that the like sum of.....\$5,000.00 (FIVE THOUSAND DOLLARS) be and the same is hereby appropriated under the caption of:

- General Appropriations
- (a) Operations Excluded from 5% Caps
- Public and Private Programs Off-Set by Revenues:
- "Click it or Ticket 2016" Grant
- Police – Salaries and Wages.....\$5,000.00

Mr. Grochowski explained this grant covers overtime
No public wished to comment

2016:241

RESOLUTION REQUESTING PERMISSION OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO ANTICIPATE SPECIAL ITEMS OF REVENUE IN THE 2016 SOLID WASTE COLLECTION DISTRICT BUDGET (Clean Communities)

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item has been made available and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount; and

WHEREAS, the Township of Pennsauken has received \$78,527.26 from the 2016 Clean Communities Program and wishes to amend its 2016 Solid Waste Collection District Budget to include the full amount as revenue.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Pennsauken, County of Camden and the State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the Solid Waste Collection District Budget of the year 2016 in the sum of\$78,527.26 which is now available as a revenue from:

- Revenues from Solid Waste Collection District
- Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services:
- Public and Private Revenues Off-Set with Appropriations: Clean Communities Program

BE IT FURTHER RESOLVED, that the like sum of.....\$78,527.26

(SEVENTY-EIGHT THOUSAND FIVE HUNDRED TWENTY-SEVEN DOLLARS AND TWENTY-SIX CENTS)

be and the same is hereby appropriated under the caption of:

- Appropriations for Solid Waste Collection District Operation:
- Public and Private Programs Off-Set by Revenues:

Township Clerk Padalino requested Committee to Table the following two resolutions as he had just spoken to the State ABC office who had stated a 12:39 approval was not filed with the Clerk's office.

No public wished to comment

2016:244

RESOLUTION GRANTING RENEWAL OF LIQUOR LICENSE 0427-33-013-008
WHITEHALL INVESTMENTS LLC IN THE YEAR 2015-2016

And

2016:245

RESOLUTION GRANTING RENEWAL OF LIQUOR LICENSE 0427-33-013-008
WHITEHALL INVESTMENTS LLC IN THE YEAR 2016-2017

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Figueroa</i>		√	√			
<i>Killion</i>	√		√			
<i>McBride</i>			√			
<i>Taylor</i>						√
<i>Kneib</i>			√			

RESOLUTION(s)- (Public May Comment) The Following Resolution(s) will be considered individually

2016:246

RESOLUTION REJECTING ALL BIDS FOR 2016 POLICE UNIFORMS

WHEREAS, pursuant to Bid Packet 16-10, the Township of Pennsauken solicited bids and received responses 2016 Police Uniforms; and

WHEREAS, after the bids were received on July 19, 2016, it was determined that due to the manner in which the Township's bid specifications were drafted, said bid general specification could cause an economic burden to the Township on the basis that units specified are not accurate; and

WHEREAS, based upon this factor created by the Township the Township Administrator recommends that all bids be rejected and the 2016 Police Uniform Bid be re-bid; and

WHEREAS, N.J.S.A. 40A:11-13.2 permits the governing body to reject all bids, and the Township of Pennsauken desires to substantially revise specifications to make the basis of award clear and avoid any confusion on the manner in which the lowest responsible bidder will be determined;

WHEREAS, Township Committee hereby accepts the sensible and practical recommendation of the Township Administrator;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey hereby rejects all bids for the 2016 Police Uniforms and authorizes the rebidding of this service.

Mr. Grochowski stated that bids were received, however a flaw was discovered in the Bid spec; therefore it recommended by Mr. Joyce to reject all bids.

No public wished to comment

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Figueroa</i>		√	√			
<i>Killion</i>			√			
<i>McBride</i>	√		√			
<i>Taylor</i>						√
<i>Kneib</i>			√			

UNFINISHED BUSINESS/ORDINANCES ON SECOND READING:

2016: 08

AN ORDINANCE VACATING A PORTION OF WALTON AVENUE IN THE TOWNSHIP OF PENNSAUKEN

Township Clerk Padalino explained Ordinance 2016:08 was introduced in May

Mr. Grochowski commented that it's a "paper street" and there is no reason not to vacate it. The "street" runs through Helmrich Towing's property and they are selling the property.

PAYMENT OF BILLS-

Budgeted Items-June \$ 11,729,113.85
Statutory Expenditures-June \$ 4,037,554.92
Section 8-June \$ 51,694.00

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Figueroa</i>		√	√			
<i>Killion</i>	√		√			
<i>McBride</i>			√			
<i>Taylor</i>						√
<i>Kneib</i>			√			

DEPARTMENT REPORT(s) and/ or Country Club Revenues to Date-

Clerk Padalino commented that a report for Abandoned and Vacant properties was received.

Committeeman Killion moved a motion to accept the submitted reports
Committeeman Figueroa seconded the motion
An affirmative 4/0 voice vote was recorded

PUBLIC COMMENT

Mayor Kneib opened the floor to the public for comment.

Lonnie Monaco of Homestead Avenue commented that 2 years ago there was a phase I & phase II for the Delaware Gardens area and asked for an update on it.

Committeewoman McBride responded that the implementation of Phase I took place on (July 1st) the Township has an "in-kind" support; data collection, streets, sidewalks, tree planting, etc. the challenge is the staffing and community involvement.

Mr. Monaco questioned what percentage of the neighborhood participates.

Committeewoman McBride replied that about 600 responses were received out of 2700 households.

Mr. Monaco then commented that the trees that had been cut down in the area he had spoken about before now allows more sunlight which now has plethora of unwanted plants growing.

Committeeman Killion replied that they are completing a drainage project at Carson school and another small crew is out finishing a smaller project. The larger crew will be out in a week or so to complete the job.

Mayor Kneib asked if there was anybody else from the public wishing to comment; there was no response.

Committeeman Killion moved a motion to close the floor to the public for comment
Committeeman Figueroa seconded the motion
An affirmative 4/0 voice vote was recorded

COMMENTS FROM TOWNSHIP COMMITTEE & COMMITTEE REPORTS

Mayor Kneib commented that in 2 months the Vacant and Abandoned home list has been collected and in some semblance of order identifying rentals, those homes brought up to code, those that are truly abandoned and those that are vacant. A few homes have come off the list.

ADJOURNMENT

Committeewoman McBride moved to adjourn
Committeeman Killion seconded the motion
An affirmative 4/0 voice vote was recorded

Meeting adjourned at 5:50 pm

Respectfully submitted


Pamela Scott-Forman
Deputy Clerk

APPROVED: AUGUST 3, 2016