

**MINUTES
TOWNSHIP OF PENNSAUKEN
TOWNSHIP COMMITTEE MEETING
OCTOBER 25, 2017**

A Meeting of the Pennsauken Township Committee was held on Wednesday, October 25, 2017 in the meeting room of the Township of Pennsauken Municipal Building, 5605 N. Crescent Blvd. Pennsauken, NJ 08110.

Mayor McBride called the meeting to order at 5:30 pm, the roll was recorded as such:

PRESENT: Committeeman Figueroa, Committeeman Orth, Deputy Mayor Killion and Mayor McBride.

ABSENT: Committeeman Taylor

Also present were Township Administrator John Kneib, Township Clerk Gene Padalino, Deputy Clerk Pamela Scott-Forman and Township Attorney Michael Joyce

Roll call was followed by the Pledge to the Flag with a moment of silence.

Mayor McBride announced that the Meeting was being held in compliance with the "Senator Byron M. Baer Open Public Meetings Act".

APPROVAL OF MINUTES-

Meeting-October 18, 2017

Deputy Mayor Killion moved a motion to accept the minutes as submitted
Committeeman Figueroa seconded the motion
An affirmative 4/0 voice vote was recorded.

BIDS OPENED –None

ORDINANCES- FIRST READING (NO PUBLIC COMMENT)

ORDINANCE NO. 2017:15

ORDINANCE AMENDING CHAPTER 244 OF THE CODE OF THE TOWNSHIP OF PENNSAUKEN ENTITLED 'PROPERTY, ABANDONED AND VACANT" ARTICLE III.

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Figueroa</i>	√		√			
<i>Orth</i>			√			
<i>Taylor</i>						√
<i>Killion</i>		√	√			
<i>McBride</i>			√			

RESOLUTION(s)- (Public May Comment) The Following Resolution(s) will be considered individually-

2017:288 AWARD OF BID RECEIVED SEPTEMBER 19, 2017 TO WEST JERSEY AIR CONDITIONING & HEATING FOR HVAC PREVENTATIVE MAINTENANCE FOR PENNSAUKEN COUNTRY CLUB, PENNSAUKEN MUNICIPAL BUILDING, AND PENNSAUKEN POLICE STATION FOR A ONE (1) YEAR PERIOD

WHEREAS, The Township of Pennsauken's Purchasing Agent has advertised for bids for HVAC Preventative Maintenance for the Pennsauken Country Club, Pennsauken Municipal Building, and Pennsauken Police Department, through bid terms and specifications;

WHEREAS, seven (7) separate sealed bids were received on September 19, 2017 for the contract in connection with the aforementioned services; and,

WHEREAS, of the bids received, the bid of **West Jersey Air Conditioning & Heating Co., 5800 Westfield Avenue, Pennsauken, NJ 08110** be awarded for a period of one (1) year with prices as follows:

ANNUAL MAINTENANCE	
Pennsauken Municipal Building	\$1950.00
Pennsauken Police Administration Building	\$5000.00
Pennsauken Country Club	\$5,800.00
Hourly Rate:	
Straight Time	\$75.00/hr
Overtime	\$112.50/hr

WHEREAS, the bidder hereinafter designated is the lowest qualified bidder; and,

BE IT RESOLVED, that the Township Committee is hereby authorized to execute said contract;

BE IT FURTHER RESOLVED, that the Municipal Clerk forward a copy of this Resolution to the Township of Pennsauken Purchasing Agent for further distribution.

Administrator Kneib explained this resolution covers the repairs above and beyond the normal maintenance at \$75 per hour fee.

Mayor McBride opened the floor for any questions from the public on resolution 2017-288

Mr. John Pritchett of Gladwyn Avenue questioned if this covers filter changes, temperature reading, etc.

Mr. Kneib replied yes for the AC and heat boilers.

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Figueroa</i>			✓			
<i>Orth</i>	✓		✓			
<i>Taylor</i>						✓
<i>Killion</i>		✓	✓			
<i>McBride</i>			✓			

RESOLUTION(s)- Public May Comment -The Following Resolution(s) will be considered by consent agenda

2017:289 RESOLUTION RESCINDING RESOLUTION NO. 2017: 19 RESOLUTION APPOINTING CONFLICTS/SPECIAL COUNSEL FOR THE TOWNSHIP OF PENNSAUKEN FOR THE YEAR 2017

WHEREAS, the Township Committee adopted Resolution No. 2017:219 at the Re-organization Meeting of January 4, 2017 and;

WHEREAS, there was a typographical error in this resolution; and

NOW THEREFORE BE IT RESOLVED, the Township Committee of the Township of Pennsauken, Camden County hereby rescinds Resolution No. 2017:19

Municipal Clerk Padalino explained this corrects a typographical error from reorganization

2017:290 RESOLUTION APPOINTING CONFLICTS/SPECIAL COUNSEL FOR THE TOWNSHIP OF PENNSAUKEN FOR THE YEAR 2017

WHEREAS, there exists a need for the appointment of a Conflict or Special Counsel for the Township of Pennsauken; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a Resolution authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey as follows: PARKER McCAY, TIMOTHY HIGGINS, CAPEHART & SCATCHARD and BROWN & CONNERY are hereby Counsel for the Township of Pennsauken, County of Camden and State of New Jersey.

1. These appointments are made through a Fair and Open Process involving request for qualifications, this appointment is being made through this process.
2. The terms of said appointment shall be for a term of one (1) year commencing January 4, 2017 expiring December 31, 2017.
3. The Township Administrator is hereby authorized to execute an Agreement with Parker, McCay, 9000 Midlantic Dr. Suite 300, Mt. Laurel, New Jersey 08054; Timothy J. Higgins, 1040 N. Kings Hwy, Suite 300, Cherry Hill, NJ 08034; Capehardt & Scatchard 8000 Midlantic Drive, Suite # 300S, P.O. Box # 5016 Mt. Laurel, NJ 08054 and Brown & Connery 360 Haddon Avenue, Westmont, NJ 08108.
4. A brief notice of this appointment and the terms thereof shall be published forthwith, following execution of said contract.

BE IT FURTHER RESOLVED that certified copies of this Resolution will be forwarded by the Township Clerk to the Chief Financial Officer; PARKER McCAY, TIMOTHY HIGGINS, CAPEHART & SCATCHARD and BROWN & CONNERY

2017: 291 RESOLUTION RESCINDING RESOLUTION NO. 2017: 280 RESOLUTION REQUESTING PERMISSION OF THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES TO ANTICIPATE SPECIAL ITEMS OF REVENUE IN THE 2017 BUDGET (Camden County Recreational Facilities Enhancement Grant) DONE IN DUPLICATE

WHEREAS, the Township Committee adopted Resolution No. 2017:280 at the Meeting of October 18, 2017 and;

WHEREAS, this resolution was previously adopted on August 16, 2017 as resolution 245. ; and

NOW THEREFORE BE IT RESOLVED, the Township Committee of the Township of Pennsauken, Camden County hereby rescinds Resolution No. 2017:280 done in duplicate.

2017:292 RESOLUTION APPROVING THE REFUND OF \$150.00 FOR PAYMENT FOR AN OCCUPANCY CERTIFICATE INSPECTION FOR THE PROPERTY LOCATED AT 959 BETHEL AVENUE, PENNSAUKEN, NJ 08110

WHEREAS, Blue Planet, Inc., paid for an Occupancy Certificate Inspection for the property located at 959 Bethel Avenue, Pennsauken, NJ 08110; and

WHEREAS, THE Construction Official of the TOWNSHIP OF PENNSAUKEN is satisfied that they have already received an Occupancy Certificate Inspection for the property and have received the Occupancy Certificate for 959 Bethel Avenue, Pennsauken, NJ 08110.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the TOWNSHIP OF PENNSAUKEN, County of Camden and State of New Jersey that the sum of \$150.00 is returned to Blue Planet, Inc., 959 Bethel Avenue, Pennsauken, NJ 08110

CERTIFIED COPY of this resolution will be forwarded by the Township Clerk to the Applicant, Construction Official and the Supervisor of Building Department.

2017:293 RESOLUTION OF THE TOWNSHIP OF PENNSAUKEN, COUNTY OF CAMDEN AND STATE OF NEW JERSEY APPROVING THE PROCUREMENT, MANAGEMENT AND INSPECTION PROCEDURES FOR THE TOWNSHIP OF PENNSAUKEN DOT GRANTS AS REQUIRED FOR FEDERAL AGENCIES.

WHEREAS, Department of Transportation within the Division of Local Aid and Economic Development administer federal grants for the Federal Highway Program; and

WHEREAS, Department of Transportation require that inspection, management and procurement are established within the Township of Pennsauken; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Pennsauken, County of Camden and State of New Jersey, approves the Federal-Aid Project procedure manual, (exhibit A) for the Township of Pennsauken.

Clerk Padalino explained this if for rails to trails project

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Figueroa</i>		✓	✓			
<i>Orth</i>			✓			
<i>Taylor</i>						✓
<i>Killion</i>	✓		✓			
<i>McBride</i>			✓			

CONFERENCE /ITEMS OF DISCUSSION- None

AGENDA ITEMS

- 1) UNFINISHED BUSINESS/ORDINANCES ON SECOND READING: None
- 2) NEW BUSINESS/ORDINANCES ON FIRST READING: None
- 3) RESOLUTIONS – MATTERS OF LITTLE OR NO DISCUSSION:

RESOLUTION NO. 2017:267

RESOLUTION GRANTING A PLACE TO PLACE TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE # 0427-33-004-010 FROM POCKET TO 4136 MARLTON PIKE PENNSAUKEN, NJ 08109 W/LIMITED CONDITIONS

Municipal Clerk Padalino explained the resolution had been tabled and will appear on the next agenda. The purchaser is making settlement on the building.

PAYMENT OF BILLS- None

DEPARTMENT REPORT(s) and/ or Country Club Revenues to Date-None

PUBLIC COMMENT

Mayor McBride opened the meeting to the public for comment.

John Pritchett of Gladwyn Ave. asked if he could ask questions about Ordinance 2017:15 at this time.

Township Attorney Joyce explained not at this time and that the ordinance needed to be published in the paper first and that questions on the ordinance are taken at the second reading of the ordinance.

There were no others from the public wishing to comment

Committeeman Orth moved a motion to close the floor for public comment

Committeeman Figueroa seconded the motion

An affirmative 4/0 voice vote was recorded

CLOSED SESSION- RESOLUTION(s)- (Public May Comment) The Following Resolution(s) will be considered individually-None

Committeeman Orth moved a motion to adjourn

Deputy Mayor Killion seconded the motion

An affirmative 4/0 voice vote was recorded

ADJOURNMENT

Meeting adjourned at 5:37 pm

Respectfully submitted


Pamela Scott-Forman
Deputy Clerk

MINUTES APPROVED: NOVEMBER 1, 2017