

MINUTES
TOWNSHIP OF PENNSAUKEN
PUBLIC COMMITTEE MEETING
January 18 2024

Pennsauken Township Public Committee Meeting was held at the Municipal Building located at 5605 N. Crescent Blvd Pennsauken, NJ 08110 on Thursday, January 18, 2024.

The Meeting was called to order by Mayor DiBattista at 6:00 pm.

The meeting commenced with a roll call by the Township Clerk.

PRESENT: Committeewoman Roberts, Committeeman Olivo, Committeeman Martinez, Deputy Mayor Rafeh and Mayor DiBattista.

Also, present were Township Administrator Tim Killion, Township Clerk Pamela Scott-Forman, Deputy Clerk Ana Matos, and Christopher Orlando Esq.

Mayor DiBattista called for the Salute to the Flag, to be followed by a Moment of Silence. Mayor also announced the meeting complies with the "Senator Byron M. Baer Open Public Meetings Act."

NOTE: Township Clerk announced that this meeting was published in the Courier Post and Retrospect on January 13, 2024

CONSIDERATION OF/AND POSSIBLE ACTIONS ON ANY REQUEST FOR ELECTRONIC PARTICIPATION IN MEETING – None Received

NOTE: Meeting was streamed live on YouTube.

APPROVAL OF MINUTES

Meeting of January 18, 2024

Committeeman Martinez moved motion to approve minutes.
Committeewoman Roberts second the motion.
An affirmative 5/0 voice vote was recorded.

ORDINANCE (s) On FIRST Reading - No Public Comment

2024:01 An Ordinance Amending Section 171-3 Games of Chance and Establishing 171-4 in the Township of Pennsauken, County of Camden, State of New Jersey

WHEREAS, Township Code Chapter 171 is entitled Games of Chance; and

WHEREAS, Township Committee has reviewed the Code and desires to make changes to the Code.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey, that Chapter 171 of the Township of Pennsauken Code is hereby amended by adding a new subsection, entitled "Raffle and Bingo Licensing" as follows:

Chapter 171 Games of Chance

171-3 Background Check Required

After the filing of an application, and before a license is issued the applicant must ~~submit to a background check to determine whether or not the applicant is duly qualified to be licensed.~~ fully complete the Township of Pennsauken Affidavit, notarized by a notary NOT affiliated with the

Township Clerk's office. ~~Applicants shall complete a background check application Township Affidavit form that is available in the Township Clerk's office.~~ New applicants who have not conducted a raffle within the Township will be required to complete the background check. A background check will not be conducted until a full completed background check form has been filed by the applicant with the Clerk. The applicant is solely responsible for the truthfulness and accuracy of information reported on the background check form. Compliance with this requirement is mandatory and nonwaiver able.

171-4 Raffle and Bingo Licensing

The Municipal Clerk is hereby authorized and delegated the authority to approve the granting of raffle and bingo licenses to be held in the Township of Pennsauken.

All other ordinances or parts of ordinances inconsistent or in conflict with this ordinance are hereby repealed to the extent of any inconsistency or conflict.

The Clerk shall report a detailed listing of all raffles and/or bingo licenses authorized by the Clerk at the next regularly scheduled meeting of Mayor and Committee.

This Ordinance shall take effect after public hearing and final adoption and publication according to law.

Motion on FIRST reading:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Roberts</i>		√	√			
<i>Rafeh</i>			√			
<i>DiBattista</i>			√			
<i>Olivo</i>	√		√			
<i>Martinez</i>			√			

No Public Wished to Comment

RESOLUTION - The Following will be Considered Individually

2024:63 Resolution Appointing Leigha Bogdanowicz as Tax Collector for the Unexpired Term for the Township of Pennsauken

WHEREAS, by the Township Committee of the Township of Pennsauken, in the County of Camden, State of New Jersey, that Leigha Bogdanowicz is hereby appointed as Tax Collector for the Township of Pennsauken; and

NOW, THEREFORE, BE IT RESOLVED the Tax Collector Leigha Bogdanowicz is appointed pursuant to N.J.S.A. 40A:9-141 and N.J.S.A. 40A:9-142 and shall hold the office for the unexpired term beginning January 13, 2024, through December 31, 2024; and

BE IT FURTHER RESOLVED The Tax Collector shall be appointed by the mayor, with the advice and consent of the Township Committee, and

BE IT FURTHER RESOLVED Pursuant to N.J.S.A. 40A:9-154, et seq., the Tax Collector shall be qualified and certified as required and shall be subject to tenure rights and removal procedures as set forth in said statutory provisions once his/her four (4) year term has been completed and he/she is reappointed.

BE IT FURTHER RESOLVED copies of this resolution be forwarded by the Township Clerk to Leigha Bogdanowicz, Tax Collector, and the Chief Financial Officer of Pennsauken.

Motion to adopt:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Roberts</i>		√	√			
<i>Rafeh</i>			√			
<i>DiBattista</i>			√			
<i>Olivo</i>	√		√			
<i>Martinez</i>			√			

No Public Wished to Comment

RESOLUTION (s) The Following will be Considered by Consent Agenda

2024:64 Resolution of the Township of Pennsauken Authorizing the Issuance of a 50/50 Raffle License to St. Charles Borromeo Church of Cinnaminson

BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey that the Township Clerk is authorized to issue a Raffle License to the:

Name: St. Charles Borromeo Church of Cinnaminson

Address: 2500 Branch Pike Cinnaminson, NJ 08077

Where Event Is Being Held: Pennsauken Country Club 3800 Haddonfield Pennsauken, NJ 08109

Date of Event: March 9, 2024

Type: 50/50 Raffle

Township License #: RL-2401

State Registration ID #: 81-1-11870

BE IT FURTHER RESOLVED that an affidavit on the Member in Charge and those listed as members have been completed and received by the Township Clerk who is hereby authorized to issue said license upon the approval of the Legalized Games of Chance Control Commission (LGCCC).

2024:65 Resolution of the Township of Pennsauken Authorizing the Issuance of a Basket Raffle License to St. Charles Borromeo Church of Cinnaminson

BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey that the Township Clerk is authorized to issue a Raffle License to the:

Name: St. Charles Borromeo Church of Cinnaminson

Address: 2500 Branch Pike Cinnaminson, NJ 08077

Where Event Is Being Held: Pennsauken Country Club 3800 Haddonfield Rd Pennsauken, NJ 08109

Date of Event: March 9, 2024

Type: Basket Raffle

Township License #: RL-2402

State Registration ID #: 81-1-11870

BE IT FURTHER RESOLVED that an affidavit on the Member in Charge and those listed as members have been completed and received by the Township Clerk who is hereby authorized to issue said license upon the approval of the Legalized Games of Chance Control Commission (LGCCC).

2024:66 Resolution of the Township of Pennsauken Authorizing the Issuance of a 50/50 Raffle License to One Accord, Inc.

BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey that the Township Clerk is authorized to issue a Raffle License to the:

Name: One Accord, LLC

Address: 4106 Terrace Avenue Pennsauken, NJ 08109

Where Event Is Being Held: Boat House 7050 N. Park Drive, Pennsauken, NJ 08109

Date of Event: March 3, 2024

Type: 50/50 Raffle

Township License #: RL-2401

State Registration ID #: 285-5-40812

BE IT FURTHER RESOLVED that an affidavit on the Member in Charge and those listed as members have been completed and received by the Township Clerk who is hereby authorized to issue said license upon the approval of the Legalized Games of Chance Control Commission (LGCCC).

2024:67 Resolution of the Township of Pennsauken Authorizing the Issuance of a Basket Raffle License to One Accord, Inc.

BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey that the Township Clerk is authorized to issue a Raffle License to the:

Name: One Accord, LLC

Address: 4106 Terrace Avenue Pennsauken, NJ 08109

Where Event Is Being Held: Boat House 7050 N. Park Drive, Pennsauken, NJ 08109

Date of Event: March 3, 2024

Type: Basket Raffle

Township License #: RL-2402

State Registration ID #: 285-5-40812

BE IT FURTHER RESOLVED that an affidavit on the Member in Charge and those listed as members have been completed and received by the Township Clerk who is hereby authorized to issue said license upon the approval of the Legalized Games of Chance Control Commission (LGCCC).

2024:68 Resolution Approving Change Order #1 for Route 23 Automall, LLC, for the Purchase of a 2022 (or newer) Ford F-600 Dump Truck (BID 23-13)

WHEREAS, on April 21, 2023, the Township Committee of the Township of Pennsauken awarded a contract to Route 23 Automall, LLC for the purchase a 2022 (Or Newer) Ford F-600 Dump Truck at \$93,627.10; and

WHEREAS, Route 23 Automall, LLC has requested an increase to the contract price of \$1,665.00 or from \$93,627.10 to \$95,292.10, to account for chassis adjustments, the scope of which is attached herein; and

WHEREAS, the aforesaid modification requires the approval of a change order to increase the actual contract amount, which change order is permissible under the Local Public Contracts Law N.J.S.A. 40A:11-23.1a; and

WHEREAS, based on the foregoing, the Township of Pennsauken has determined that it is necessary and appropriate to approve Change Order #1 from Route 23 Automall, LLC in the amount of \$1,665.00; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken that Change Order #1 from Route 23 Automall, LLC in the amount of \$1,665.00 for additional scope of work for chassis adjustments for the purchase of a 2022 (Or Newer) Ford F-600 Dump Truck, is approved.

THIS RESOLUTION shall take effect immediately.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey, at their meeting held on January 18, 2024.

2024:69 Resolution Authorizing a Refund for Overpayment on an Unrecorded Tax Sale Certificate

WHEREAS, the below listed overpayment for the year designated is held in reserve in the redemption lien account by The Township of Pennsauken; and

WHEREAS, the fee of \$23.00 was collected to remove the tax sale certificate from county records; and

WHEREAS, the property was not recorded by the lien holder and will apply the fee to the individual's property taxes listed below; and

WHEREAS, the amount of \$46.00 will be transferred from the redemption lien account to the tax account.

NOW, THEREFOR, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden, State of New Jersey, that the following overpayment be transferred to,

TRANSFERED TO:	BLOCK LOT	QUALIFIER	AMOUNT	TAX YEAR
	4503	8	\$23.00	2024
	6712	14	\$23.00	2024

BE IT FURTHER RESOLVED that a certified copy of this resolution is forwarded to the Township of Pennsauken Tax Collector and Chief Financial Officer by the Township Clerk.

2024:70 Township of Pennsauken Resolution Authorizing Tax Collector to Turn Over

Funds from Premium Account to the General Fund

WHEREAS, certain adjustments are necessary to the records of the Tax Collector; and

WHEREAS, in accordance with N.J.S.A. 54:5-33, any premium payments shall be held by the Tax Collector and returned to the purchaser of the fee if and when redemption is made; and

WHEREAS, if the redemption is not made within five years from the date of sale or the Lienholder received a Final Judgment, the premium payment shall be turned over to the Treasurer of the municipality and become part of the funds of the municipality; and

WHEREAS, there was a review of records and found the listed properties to be in accordance with N.J.S.A. 54:5-33 totaling \$44,100.00 in expired premiums

CERTIFICATE	BLOCK	LOT	AMOUNT
100003	304	9	\$1,300.00
19-00152	1408	12	\$9,300.00
19-00215	2910	8	\$100.00
20-00197	3308	1	\$21,900.00
19-00309	4514	6	\$7,600.00
20-00341	5411	14	\$3,900.00

NOW, THEREFOR, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden, State of New Jersey, that they hereby authorize the Chief Financial Officer to accept the premium in the amount of \$44,100.00 for the above listed premium of Tax Sale Certificates.

BE IT FURTHER RESOLVED that a certified copy of this resolution is forwarded to the Township of Pennsauken Tax Collector and Chief Financial Officer by the Township Clerk.

2024:71 State of New Jersey Department of Environmental Protection Green Acres Application Resolution

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program ("State"), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition, development, and stewardship of lands for outdoor recreation and conservation purposes; and

WHEREAS, the Township of Pennsauken desires to further the public interest by obtaining funding in the amount of \$750,000.00, in the form of a \$750,000.00 matching grant and, if applicable, a \$0 loan, from the State to fund the following project: **Welcome Home Jakes Place** at a cost of \$937,500.00.

WHEREAS, the State shall determine if the application is complete and in conformance with the scope and intent of the Green Acres Program, and notify the applicant of the amount of the above-named project;

NOW, THEREFORE, the governing body resolves that

1. Mayor, Marco DiBattista, or the successor to the office is hereby authorized to:
 - a) Make application for such a loan and/or such a grant,

- b) Provide additional application information, furnish, and sign such documents as may be required, and
 - c) Act as the authorized correspondent of the above-named applicant; and
2. That the applicant agrees to provide its matching share to the Green Acres funding request, if a match is required, in the amount of \$187,500.00;
 3. In the event the State's funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the project.
 4. The applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and
 5. This resolution shall take effect immediately.

2024:72 Award of Contract of Online Tee Time Booking and Integrated Tee Sheet Service System Software for Pennsauken Golf Course (Golf Now, LLC)

WHEREAS, the Township Committee authorized competitive contracting procedures for procurement of identification database and tee sheet system for the Pennsauken Golf Course; and

WHEREAS, pursuant to N.J.S.A. 40A:11-4.1(b)(3), the Township, may use a competitive contracting process in lieu of public bidding for procurement of specialized goods and services, the price of which will exceed the bid threshold of \$44,000; and

WHEREAS, the Township Committee, has determined that the proposal submitted by GolfNow LLC located at 7580 Golf Channel Drive, Orlando, Florida 32810 represents the best opportunity for the Township of Pennsauken to provide services for online tee time booking and an integrated tee sheet service system software; and

WHEREAS, pursuant to the Township's Notice of Contract Award, the Township wishes to enter into a contract for a two (2) year base term with three (3) optional one (1) extension with GolfNow, LLC to provide the requisite reservations software and perform such marketing service(s); and

WHEREAS, no funds are needed to be certified for this procurement. The Township will give GolfNow, LLC two (2) trade times per day in exchange for the services, which has a current estimated value of two (2) years at \$280,000.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Pennsauken, County of Camden, and the State of New Jersey, as follows:

1. The Township of Pennsauken is entering a contract with GolfNow, LLC 7850 Golf Channel Drive, Orlando, Florida 32819 is hereby approved pursuant to the Notice of Contract Award for Online Tee Time Booking and Integrated Tee Sheet Service System Software and Premium Marketing Service. The Township Administrator is hereby authorized and directed to award an agreement for initial two (2) years base term with three (3) optional one (1) year extensions with GolfNow, LLC.
2. A notice of this action shall be printed once in the official newspaper for the Township of Pennsauken and the Resolution and agreements shall remain on file in the Township Clerk's office.

I HEREBY CERTIFY that the foregoing resolution was adopted by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey at their meeting held in the January 18 2024

2024:73 Resolution of the Township of Pennsauken, in the County of Camden, New Jersey, Awarding Contract for the Pennsauken Country Club Dining Addition and Deck Replacement Project

WHEREAS, the Township of Pennsauken (the "Township") has previously authorized the Pennsauken Country Club Four Season Dining Addition & Deck Replacement Project (the "Project"); and

WHEREAS, the Township first advertised for bids for the Project pursuant to N.J.S.A. 40A:11-1, *et. seq.*; and

WHEREAS, on October 12, 2023, two bids were received in response to the first advertisement; and

WHEREAS, pursuant to Resolution No. 2023-326, these two bids were determined to substantially exceed the cost estimate of the Project, and were consequently rejected consistent with N.J.S.A. 40A:11-13.2(a); and

WHEREAS, the Township advertised a second time for bids for the Project pursuant to N.J.S.A. 40A:11-1, *et seq.*, with the same Scope of Work and Specifications; and

WHEREAS, on November 29, 2023, five (5) bids were received in response to the second advertisement; and

WHEREAS, pursuant to Resolution No. 2023-364, all bids were determined to substantially exceed the cost estimate of the Project, and were consequently rejected, consistent with N.J.S.A. 40A:11-13.2(a); and

WHEREAS, the Township, having twice solicited bids for the Project, and with both attempts to secure bids consistent with the cost estimate resulting in bids that were all substantially in excess of the Township's estimate; thereby authorized the negotiation process with interested bidders, consistent with N.J.S.A. 40A:11-5(3); and

WHEREAS, the Township, through its design consultant, T&M Associates ("T&M"), notified bidders of the Township's intention to negotiate the bid pursuant to N.J.S.A. 40A:11-5(3), and invited said bidders to submit their best and final proposals for the Project by January 12, 2024; and

WHEREAS, on January 12, 2024, the Township received three (3) bids for the Project, from RNM Construction, Marino General Construction, and Climatic, the lowest being RNM Construction ("RNM"), with a base bid of \$1,728,500.00; and

WHEREAS, T&M, in an effort to negotiate these bids, subsequently reached out to the three (3) bidders to request they provide the Township with proposed cost savings recommendations; and

WHEREAS, on January 17, 2024, RNM provided T&M with specific cost reduction recommendations (attached hereto, and incorporated herein, as **Exhibit "1"**), which reduced RNM's base bid price by \$100,000.00, for a final base bid price of \$1,728,500.00, which was lower than its second-round base bid, and was the lowest of the three (3) bidders on the negotiation round; and

WHEREAS, the Township and RNM have tentatively reached a negotiated agreement for the base bid price of \$1,728,500.00, as well as Alternate Bid Items #1 (\$55,000.00), #2 (\$85,000.00), and #3 (\$21,000.00), for a total Contract value of \$1,889,500.00; and

WHEREAS, T&M and the Township’s attorney reviewed the bid submission by RNM and has determined that RNM’s bid submission is materially compliant with N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, pursuant to N.J.S.A. 40A:11-5(3), this Resolution shall be approved by two-thirds affirmative vote.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP OF PENNSAUKEN, IN THE COUNTY OF CAMDEN, NEW JERSEY, AS FOLLOWS:

Section 1. The Township hereby awards the Contract for the Project, as well as Alternate Bid Items #1-3, to RNM Construction for \$1,889,500.00.

Section 2. The Township hereby authorizes the execution of all necessary Contract Documents, contingent upon review and approval by the Township’s attorney.

Section 3. Effective Date. This Resolution, which is approved by at least a two-third majority vote, shall take effect immediately upon adoption this 18th day of January, 2024.

Motion to adopt:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Roberts</i>			√			
<i>Rafeh</i>			√			
<i>DiBattista</i>			√			
<i>Olivo</i>		√	√			
<i>Martinez</i>	√		√			

No Public Wished to Comment

ECONOMIC DEVELOPMENT

Shakir Ali: 6025 Westfield Ave Ste A
Convenience Store and Sale of Tobacco Products

- Committee agreed for them to move forward to next step.

PUBLIC COMMENT - NONE

Committeeman Martinez moved motion close public hearing.
Committeewoman Roberts second the motion.
An affirmative 5/0 voice vote was recorded.

COMMITTEE COMMENTS

Mayor DiBattista

- Blood drive Fire vs Police is still open go and support. They will be out there until 8pm.

Deputy Mayor Rafeh

- Thank you for everyone who is donating blood for the Blood drive.
- We are following the winter storm approaching us and we are ready to hit the street. Stay safe.

Committeewoman Roberts

- Thank you to everyone that has donated blood we appreciate you.
- AARP tax service is back in the Library for all our seniors in town.
- Bilingual classes are available.

- Congratulations to Bernie Koefet for his Camden County Freedom Medal.

Committeeman Olivo

- Congratulations to all the officers sworn in tonight. Thank you to all first responders for all that you do.
- Thank you to public works for all that they do and for working hard to keep streets clean and safe with this upcoming storm.

Committeeman Martinez

- Pickleball Complex will be closed to renovations for 3-4 months.
- MPLL opened registrations for this upcoming Baseball / Soccer season.
- Congratulations to Bernie and Robert for your Freedom Medal.
- Stay safe everyone.

Reminders(s)

Tim Killion

- Next Committee meeting will be February 1st and February 15th.

Adjournment

Committeeman Olivo moved motion to adjourn.

Committeewoman Roberts second motion.

An affirmative 5/0 voice vote was recorded.

TIME:

6:45 pm.

Respectfully Submitted,

Ana Matos, Deputy Clerk

Approved: February 2, 2024