

**MINUTES
TOWNSHIP OF PENNSAUKEN
PUBLIC COMMITTEE MEETING
September 21, 2023**

Pennsauken Township Public Committee Meeting was held at the Municipal Building located at 5605 N. Crescent Blvd Pennsauken, NJ 08110 on Thursday, September 21, 2023.

The Meeting was called to order by Mayor Martinez at 6:00 pm.

The meeting commenced with a roll call by the Township Clerk.

PRESENT: Committeewoman Roberts, Committeewoman Rafeh, Committeeman DiBattista Deputy Mayor Olivo, and Mayor Martinez.

Also, present were Township Administrator Tim Killion, Township Clerk Pamela Scott-Forman, and Christopher Orlando Esq.

NOTE: Deputy Clerk Ana Matos was absent from meeting.

Mayor Martinez called for the Salute to the Flag, to be followed by a Moment of Silence. Mayor also announced the meeting complies with the "Senator Byron M. Baer Open Public Meetings Act."

NOTE: Township Clerk announced that this meeting was published in the Courier Post on January 13, 2023.

CONSIDERATION OF/AND POSSIBLE ACTIONS ON ANY REQUEST FOR ELECTRONIC PARTICIPATION IN MEETING – None Received

NOTE: Meeting was streamed live on YouTube.

APPROVAL OF MINUTES

Regular Meeting September 7, 2023

Committeeman DiBattista moved motion to accept minutes.
Deputy Mayor Olivo second the motion.
An affirmative 5/0 voice vote was recorded.

BID OPENNING

BID (23-17) Police Uniforms
Tuesday, September 19, 2023 at 10:30 am

Deputy Mayor Olivo moved motion to accept minutes.
Committeeman DiBattista second the motion.
An affirmative 5/0 voice vote was recorded.

ORDINANCE ON FIRST READING – NO Public Comment (Second Reading October 19, 2023)

2023:24 AN ORDINANCE OF THE TOWNSHIP OF PENNSAUKEN AMENDING 2023-01 FIXING THE SALARIES TO BE PAID TO CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF PENNSAUKEN IN THE COUNTY OF CAMDEN, STATE OF NEW JERSEY

BE IT ORDAINED by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey as follows:

SECTION 1

This ordinance sets the minimum and maximum salaries (listed in Attachment A) for the officers and employees of the Township of Pennsauken, County of Camden, State of New Jersey, in accordance with the provisions of this Ordinance, as set forth below to be effective upon adoption.

SECTION 2

AUTHORITY OF TOWNSHIP ADMINISTRATOR TO PAY BETWEEN MINIMUM AND MAXIMUM RATES

In addition to any other authority for the payment of salary and other remuneration that may be set forth in this Ordinance, or any applicable Collective Bargaining Agreement, the Township Administrator shall have the discretion to pay all employees and officials of the Township covered by this Ordinance, an amount of money which shall be no less than the minimum or greater than the maximum amounts as set forth in Section 1 of this Ordinance.

In the event that a union negotiated salary increase or, in the case of a non-union employee, an across the board increase, or other similar salary adjustment causes an employee to exceed the maximum rates established herein, the employee may receive a salary increase and will not experience a reduction in salary.

SECTION 3

COLLECTIVE BARGAINING UNITS

The Township Administrator is hereby authorized to make payment of salaries, remuneration, allowances, and expenses as may be provided for any collective bargaining agreement approved by the Township Committee.

SECTION 4

This Ordinance is not intended to reduce the salary of any person presently employed at a higher rate than that established herein for that position.

SECTION 5

All ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 6

This Ordinance shall take effect immediately upon its proper publication after passage as required by law.

Motion on FIRST Reading:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Roberts</i>			√			
<i>Rafah</i>		√	√			
<i>DiBattista</i>			√			
<i>Olivo</i>	√		√			
<i>Martinez</i>					√	

No public wished to comment

ESTABLISH FEES FOR USE OF THE GOLF SIMULATOR LOCATED AT THE PENNSAUKEN COUNTRY CLUB

WHEREAS, the Township Committee of the Township of Pennsauken proposes to construct golf simulators located at the Pennsauken Township Country Club to provide residents and visitors with a place to practice golf, spend time with family and friends, and enjoy additional recreational activities located in the Township; and

WHEREAS, pursuant to Resolution No. 2023:125, Township Committee of the Township of Pennsauken determined that there was a need for a building system for golf simulators at the Pennsauken Township Country Club and publicly advertised for bids; and

WHEREAS, the proposed golf simulators will be available for public and private use;

WHEREAS, the Township Committee desires to charge and establish fees for the use of the proposed golf simulators located within the Pennsauken Township Country Club to offset the costs of constructing and maintaining the golf simulators;

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey that Chapter 155 of the Township of Pennsauken Code shall be amended and supplemented as follows: (deletions are ~~struck through~~ and additions are underlined):

SECTION I:

Article VIII: Pennsauken Country Club Golf Fees

SECTION II:

§ 155-31 – Golf Simulator Fees

The following golf simulator fees are hereby adopted as follows:

- A. Public Rental
 - 1. \$30 per bay for 30 minutes.
 - 2. \$50 per bay for 1 hour.
- B. League Fee:
 - 1. \$375 per person for 10 weeks.
League nights will be scheduled on Tuesday, Wednesday, and Thursday nights.
Maximum time per use is 1.5 hours.
- C. Pre Round Warm-Up Fee:
 - 1. \$10 per person for up to 15 minutes.
 - 2. \$20 per foursome for up to 15 minutes.
- D. Party Rental
 - 1. \$100 per hour for both bays.

SECTION III:

Repealer, Severability, and Effective Date.

- A. Repealer. Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.
- B. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.

C. This Ordinance shall become effective immediately upon adoption and publication in the manner prescribed by law.

Motion on FIRST Reading:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Roberts</i>			√			
<i>Rafeh</i>			√			
<i>DiBattista</i>	√		√			
<i>Olivo</i>		√	√			
<i>Martinez</i>			√			

No public wished to comment

RESOLUTION(s) The Following will be Considered on Consent Agenda

2023:314 AMENDMENT TO CONTRACT FOR PROFESSIONAL SERVICES:
DESIGN, BID AND CONSTRUCTION ADMINISTRATION FOR PENNSAUKEN POOL COMPLEX (T&M)

WHEREAS, the Township Committee, by way of previous Resolution 2023-293, awarded a contract to T & M Associates, 200 Century Parkway, Suite B, Mt. Laurel, New Jersey 08054, to provide the contract documents, bidding assistance and construction administration with renovations to the Pennsauken Pool which are on file in the Office of Township Finance and available for public inspection during regular business hours; and

WHEREAS, Edwin Steck at T & M Associates, 200 Century Parkway, Suite B, Mt. Laurel, New Jersey 08054, has advised the Director of Municipal Services, by way of correspondence and Change Order Request No. 1 that the contract amount should be increased from \$149,950 to \$163,150, an increase of \$13,200, and that said changes do not materially expand upon the size, nature, or scope of the original proposal, said work being beyond the contemplation of the parties at the time of the execution of the original agreement and not being known until work commenced; and

WHEREAS, N.J.A.C. 5:30-11.4 provides that the governing body may authorize change orders and amend contracts in accordance with the procedures set forth in said regulations, and the Township’s Chief Financial Officer, as required by N.J.A.C. 5:30-1, has certified that there are sufficient funds available for the purpose of awarding a contract to said entity, said certification being attached hereto and made a part hereof; and

WHEREAS, the Township Committee has reviewed the aforementioned request and desires to act favorably with respect to the same and to amend the contract accordingly and to approve the change order.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey, as follows:

1. The Township Committee, based upon the aforementioned certificate, hereby declares that there are sufficient funds available for the aforesaid purpose, as is evidenced by the attached Certificate of Availability of Funds.
2. That the Township Committee, for the aforementioned reasons, hereby amends the aforementioned contract and increases the contract amount from \$149,950 to \$163,150 in accordance with the terms and conditions of the aforementioned correspondence, said correspondence and request being attached hereto as Schedule A.
3. That the Township Committee hereby directs the Township Administrator and the Township Clerk to execute any contract documents which are necessary to effectuate

the terms of this resolution, subject to review, revision, and approval by the Office of the Township Solicitor.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey, at their meeting held on the 21st of September 2023.

**2023:315 AMENDMENT TO CONTRACT FOR PROFESSIONAL SERVICES:
ENGINEERING SERVICES FOR TIPPINS POND RENEWAL PROJECT (T&M Associates)**

WHEREAS, the Township Committee, by way of previous Resolution 2022-322, awarded a contract to T & M Associates, 200 Century Parkway, Suite B, Mt. Laurel, New Jersey 08054, to provide the engineering services required with the Tippins Pond Renewal Project which are on file in the Office of Township Finance and available for public inspection during regular business hours; and

WHEREAS, Edwin Steck at T & M Associates, 200 Century Parkway, Suite B, Mt. Laurel, New Jersey 08054, has advised the Director of Municipal Services, by way of correspondence and Change Order Request No. 1 that the contract amount should be increased from \$90,490 to \$99,315, an increase of \$8,825, and that said changes do not materially expand upon the size, nature, or scope of the original proposal, said work being beyond the contemplation of the parties at the time of the execution of the original agreement and not being known until work commenced; and

WHEREAS, N.J.A.C. 5:30-11.4 provides that the governing body may authorize change orders and amend contracts in accordance with the procedures set forth in said regulations, and the Township's Chief Financial Officer, as required by N.J.A.C. 5:30-1, has certified that there are sufficient funds available for the purpose of awarding a contract to said entity, said certification being attached hereto and made a part hereof; and

WHEREAS, the Township Committee has reviewed the aforementioned request and desires to act favorably with respect to the same and to amend the contract accordingly and to approve the change order.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey, as follows:

1. The Township Committee, based upon the aforementioned certificate, hereby declares that there are sufficient funds available for the aforesaid purpose, as is evidenced by the attached Certificate of Availability of Funds.
2. That the Township Committee, for the aforementioned reasons, hereby amends the aforementioned contract and increases the contract amount from \$90,490 to \$99,315 in accordance with the terms and conditions of the aforementioned correspondence, said correspondence and request being attached hereto as Schedule A.
3. That the Township Committee hereby directs the Township Administrator and the Township Clerk to execute any contract documents which are necessary to effectuate the terms of this resolution, subject to review, revision, and approval by the Office of the Township Solicitor.

I HEREBY CERTIFY that the foregoing Resolution was adopted by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey, at their meeting held on the 21st of September 2023.

2023:316 RESOLUTION AUTHORIZING THE TAX COLLECTOR TO REFUND TAXES PAID IN ERROR DUE TO ACTIVE BANKRUPTCY

WHEREAS, the Tax Collector of the Township of Pennsauken, County of Camden, State of New Jersey has been notified of taxes paid in error by Alan Biebelheimer; and

WHEREAS, has determined that a refund is due to Alan Biebelheimer, and erroneous payment made to 857 Derosse Ave, also known as Block 1104 Lot 23 on Certificate 090077 be refunded to Alan Bibelheimer, whose mailing address is 869 Derosse Ave, Pennsauken NJ 08110;

Block	Lot	Address ___	Amount ___	Reason___
1104	23	857 Derosse Ave	\$526.98	Bankruptcy 23-13766-JNP

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey, that a refund totaling \$526.98 be made to refund to Alan Bibelheimer, whose mailing address is 869 Derosse Ave, Pennsauken NJ 08110; and

BE IT FURTHER RESOLVED, That a certified copy of this Resolution shall be forwarded to the Tax Assessor, Tax Collector and Chief Financial Officer; AND

NOW, THEREFORE, BE IT RESOLVED, By the Township Committee of The Township of Pennsauken and State of New Jersey, that the exemptions are granted.

2023:317 RESOLUTION FOR UNPAID MUNICIPAL CHARGES FOR GRASS CUTTING, ENFORCEMENT THROUGH TAX SALE AND TO IMPOSE MUNICIPAL LIENS.

WHEREAS, the Township of Pennsauken has incurred an expense in the year(s) 2023 against various properties within the Township for failure of the property owner to comply with Municipal Ordinances concerning the condition of their property, and;

WHEREAS, the Township of Pennsauken is empowered under N.J.S.A. 40:48-2.13; N.J.S.A. 40:48-2.14; and N.J.S.A. 40:48-2.5(f)(2) to impose a Lien for recovery of those monies expended by the Municipality.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, in the County of Camden, State of New Jersey, that the attached list of properties designated by Block and Lot number, the owner of record and mailing address of record. The amount listed constitutes a demand by the Township for payment by the property owner for the cost incurred by the Municipality.

BE IT FURTHER RESOLVED, if payment for the Municipal assessment is not received in full to the Township of Pennsauken, c/o Danielle Lippincott, Tax Collector, 5605 N. Crescent Boulevard, Pennsauken, New Jersey 08110, that the Municipal Assessment will be enforced by Tax Sale, becoming a Municipal Lien in accordance with New Jersey State Statute.

BE IT FURTHER RESOLVED, certified copies of this resolution will be forwarded to the Tax Collector and the Chief Financial Officer by the Township Clerk.

2023:318 RESOLUTION APPROVING A REFUND OF \$125.00 FOR A WEDDING CEREMONY

WHEREAS, the Township of Pennsauken received payment in the amount of \$125.00 ON Receipt # 130428 paid on June 9, 2023; and

WHEREAS, the couple non longer wishes to keep the marriage date;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Pennsauken, County of Camden, and State of New Jersey that the sum of \$125.00 be returned to:

Jackelin Rodriguez
1926 Hollinshed Avenue
Pennsauken, NJ 08110

A CERTIFIED COPY of this resolution will be forwarded by the Township Clerk to the Applicant and the Finance Department.

Motion to Adopt:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Roberts</i>			√			
<i>Rafeh</i>			√			
<i>DiBattista</i>	√		√			
<i>Olivo</i>		√	√			
<i>Martinez</i>			√			

No public wished to comment

PAYMENT OF BILLS

August 2023 \$ 10,217,770.58
Section 8 (September) \$ 52,447.11

Deputy Mayor Olivo moved motion to accept minutes.
Committeewoman Rafeh second the motion.
An affirmative 5/0 voice vote was recorded.

PUBLIC COMMENT

Mr. Perez (from 39th Street) stated garbage has been ignored in that area but contacted Public Works and they passed by and retrieved all garbage left behind. He also thanked Erica for all her help in that matter. Cars are parking 38th and 39th street and then dump all their garbage and then they leave. Railroad is being used as a dumping ground. Baseball field is being used for other activities other than baseball loud music cars using it as a parking lot and quads using it as a track.

- Committee will speak to the correct Departments to assist him with his concerns.

Mr. Jones (From 42nd Street) Stated that camaras are needed and they would like to have that peace of mind. Spoke to captain Wheeler and had the same conversation with him about the camaras.

- Committee stated they are working on possibly adding camaras and keeping all residents safe.

Mr. Anthony (from 48th Street) Stated they are having trash left behind. Sometimes they take half the block and then leave the other half. Called Erica several times for big item and she has assisted him on that matter.

- Committee stated that they will assist him with the garbage situation

Deputy Mayor Olivo moved motion close Public Hearing.
Committeeman DiBattista second the motion.
An affirmative 5/0 voice vote was recorded.

COMMITTEE COMMENTS

Mayor Martinez

- Thank you to all the residents who came in tonight to make us aware of their concerns. This is how we can help you if you come in and talk to us.
- We will be working on getting all this information out in other languages for all our residents to be informed.
- It is Hispanic Heritage Month.

Deputy Mayor Olivo

- Thank you so much to the residents for coming tonight.
- Thank you to Erica, she is doing an amazing job at Public Works.
- We had a swearing in last week for officer and our Chief of Police, congratulations to all of them.
- Car Show was Sunday, and it was a success thank you to everyone for all your hard work and to all the Volunteers.

Committeeman DiBattista

- Thank you to Pedro, Darryl, and Anthony for coming out and sharing your concerns. We are here to help you and that is what we will continue to do.
- We will work hard to get cameras on that side. We are actively working on it.
- 12 officers got sworn in and Chief Olivo as well. We are proud of our First Responders and safety is our priority.
- Thank you to everyone and stay safe.

Committeewoman Rafeh

- Congratulations to all our officers who got sworn in. We are proud and support you.
- Thank you to everyone who attended the Car Show. Thank you to all the volunteers, Twp staff, Public Works, Vendors, First Responders and to the participants.
- Recycling bins are available, please call Public Works if you need one.
- Thank you to the residents for coming in tonight to voice your concerns.
- Pennsauken Fall Clean up September 30; 10a-1pm.
- Pennsauken Fall Festival at the Soccer Complex 10/14 12p-4p and rain date 10/15 12p-4p.
- October is Hispanic Heritage Month.

Committeewoman Roberts

- Thank you to Pedro, Darryl, and Anthony for coming tonight.
- Car Show was a success. Thank you to everyone who participated and volunteered.
- September is Library Card month. Stop by and get yours.
- Raffle will be \$2 & drawing will be November 15 for a Raffle baskets for more information visit the library's website.
- Hispanic Heritage Month, Library will have a movie night September 23, and Taste of Latin hosted by the NJ Food Bank September 30.

REMINDER (s)

Tim Killion

- If you wish to contact the Mayor/Committee, please call Amy at 856-665-1000 x152.

ADJOURNMENT

Deputy Mayor Olivo moved motion to Adjourn.
Committeeman DiBattista second the motion.
An affirmative 5/0 voice vote was recorded.

TIME: 6:35 pm.

Respectfully Submitted,

Deputy Clerk Ana Matos

APPROVED: October 5, 2023