

**MINUTES  
TOWNSHIP OF PENNSAUKEN  
PUBLIC COMMITTEE MEETING  
September 7, 2023**

Pennsauken Township Public Committee Meeting was held at the Municipal Building located at 5605 N. Crescent Blvd Pennsauken, NJ 08110 on Thursday, September 7, 2023.

The Meeting was called to order by Mayor Martinez at 6:00 pm.

The meeting commenced with a roll call by the Township Clerk.

**PRESENT:** Committeewoman Roberts, Committeewoman Rafeh, Committeeman DiBattista Deputy Mayor Olivo, and Mayor Martinez.

Also, present were Township Administrator Tim Killion, Township Clerk Pamela Scott-Forman, and Christopher Orlando Esq.

**NOTE:** Deputy Clerk Ana Matos was absent from meeting.

Mayor Martinez called for the Salute to the Flag, to be followed by a Moment of Silence. Mayor also announced the meeting complies with the "Senator Byron M. Baer Open Public Meetings Act."

**NOTE:** Township Clerk announced that this meeting was published in the Courier Post on January 13, 2023.

**CONSIDERATION OF/AND POSSIBLE ACTIONS ON ANY REQUEST FOR ELECTRONIC PARTICIPATION IN MEETING – None Received**

**NOTE:** Meeting was streamed live on YouTube.

**APPROVAL OF MINUTES**

Regular Meeting      August 17, 2023

Deputy Mayor Olivo moved motion to accept minutes.  
Committeewoman Roberts second the motion.  
An affirmative 5/0 voice vote was recorded.

**BID OPENING:**

Bid Packet No. 23-16 - Wednesday, September 6, 2023 at 10:00 AM  
FY' 2022 NJDOT Trust Fund Resurfacing of Clayton Avenue, Caroline Avenue and Gaumer Avenue

Deputy Mayor Olivo moved motion to accept minutes.  
Committeewoman Roberts second the motion.  
An affirmative 5/0 voice vote was recorded.

**ORDINANCE SECOND READING – Public May Comment**

**2023:21** ORDINANCE AMENDING CHAPTER 229 OF THE CODE OF THE TOWNSHIP OF PENNSAUKEN ENTITLED "DESIGNATION OF OFFENSES AGAINST PUBLIC PEACE, SAFETY AND MORALS" OF PENNSAUKEN ESTABLISHED SECTION 229-1.1 "PROHIBITION AGAINST POSSESSION OF FIREARMS ON MUNICIPALLY OWNED PROPERTY

**NOW, THEREFORE BE IT ORDAINED**, by the Township Committee for the Township of Pennsauken, County of Camden, and State of New Jersey, that Chapter 229, Designation of Offenses Against Public Peace, Safety and Morals” is amended in the Code for the Township of Pennsauken, as follows:

**CHAPTER 229, SECTION 229-1.1 Possession of firearms prohibited; exceptions.**

No person shall possess a firearm on any municipally owned building, municipal property, or municipal park or grounds, with the exception of:

Any law enforcement officer who is authorized to carry a firearm (on or off duty); or

Any retired law enforcement officer who is authorized to carry a firearm under 18 U.S.C. 926C(c) (Federal Law Enforcement Officer Safety Act, a.k.a. LEOSA); or

Any person who receives permission in writing by the Chief of Police of the Township of Pennsauken.

**SECTION 229-2 Violations; penalties.**

Unless another penalty is expressly provided by New Jersey statute, every person, firm, association, or corporation violating any provision of this Section shall, upon conviction thereof, be subject to the fines and/or penalties as are set forth in Section 229-2 of the Code of the Township of Pennsauken. Each day that a violation occurs shall be deemed a separate and distinct violation subject to the penalty provisions of this Section.

**Repealer, Severability, and Effective Date.**

Repealer. Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.

Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.

This Ordinance shall become effective immediately upon adoption and publication in the manner prescribed by law.

Committeeman DiBattista moved motion to open floor for public hearing  
 Committeewoman Rafeh second motion.  
 An affirmative 5/0 voice vote was recorded.

Committeeman DiBattista moved motion to close floor for public hearing  
 Committeewoman Rafeh second motion.  
 An affirmative 5/0 voice vote was recorded.

Motion To Adopt:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Roberts</i>			√			
<i>Rafeh</i>			√			
<i>DiBattista</i>	√		√			
<i>Olivo</i>		√	√			
<i>Martinez</i>			√			

No public wished to comment

**2023:22 AN ORDINANCE AMENDING CHAPTER 251, ARTICLE II OF THE CODE OF THE TOWNSHIP ENTITLED “RENTAL UNIT INSPECTIONS” OF PENNSAUKEN TO ESTABLISH REQUIREMENTS FOR LEAD BASED PAINT HAZARDS**

**WHEREAS**, P.L. 2021, c. 182 (N.J.S.A. 52:27D-437.16 *et seq.*) (the “Law”) requires a municipality to be responsible for inspecting every single-family, two-family, and multiple rental dwelling within that municipality for lead-based paint hazards; and

**WHEREAS**, the Law requires a municipality to designate a permanent local agency or lead evaluation contractor to perform the inspections mandated thereby; and

**WHEREAS**, a municipality must assess a fee against the owner of a rental dwelling at the time of inspection that is sufficient to cover the cost of the inspecting the rental dwelling for lead-based paint hazards; and

**WHEREAS**, the Law requires a municipality to assess an additional twenty dollar fee per unit against the owner of a rental dwelling at the time of inspection for purposes of the Lead Hazard Control Assistance Act, P.L. 2002, c. 311; and

**WHEREAS**, the Township Committee of the Township of Pennsauken seeks to be compliant with the Law.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey that Chapter 251, Article II of the Township of Pennsauken Code shall be amended and supplemented to add Section 251-28, which shall read as follows:

**ARTICLE II: Lead-Based Paint Inspections and Certificates.**

**140-9 Definitions.**

As used in this article only, the following terms shall have the meanings indicated, in accordance with P.L. 2021, c. 182 (N.J.S.A. 52:27D-437.16 *et seq.*) and N.J.A.C. 5:28A-1.1 *et seq.*:

**DWELLING**

A building containing a room or rooms, or suite, apartment, unit, or space that is rented and occupied, or intended to be rented and occupied, for sleeping and dwelling purposes by one or more persons.

**DWELLING UNIT**

A unit within a building that is rented and occupied, or intended to be rented and occupied, for sleeping and dwelling purposes by one or more persons.

**MUNICIPAL INSPECTOR**

The Township Code Enforcement Officer or designee.

**MULTIPLE DWELLING**

Any building or structure and any land appurtenant thereto, and any portion thereof, in which three or more dwelling units are occupied or intended to be occupied by three or more persons living independently of each other. “Multiple dwelling” also means any group of ten or more buildings on a single parcel of land or on contiguous parcels under common ownership, in each of which two dwelling units are occupied, or intended to be occupied, by two persons or households living independently of each other, and any land appurtenant thereto, and any

portion thereof. "Multiple dwelling" does not include those buildings and structures that are excluded pursuant to N.J.S.A. 55:13A-3(k).

## **OWNER**

Any person who owns, purports to own or is properly authorized to exercise powers of or for an owner of property used as a dwelling unit, which shall include the owner, landlord, and/ or agent of every single-family, two-family, and/or multiple dwelling unit for rental.

## **PERIODIC LEAD-BASED PAINT INSPECTION**

The initial inspection of all applicable dwelling units at the earlier of two years from the effective date of P.L. 2021, c. 182, (July 22, 2022) (N.J.S.A. 52:27D-437.6), or tenant turnover and, thereafter, the earlier of three years or upon tenant turnover, consistent with N.J.A.C. 5:28A-2.1, for the purposes of identifying lead-based paint hazards in dwellings subject to this Article.

## **REMEDIATION**

Interim controls or lead abatement work undertaken in conformance with this Article to address lead-based paint hazards.

## **TENANT TURNOVER**

The time at which all existing occupants vacate a dwelling unit and all new tenants move into the dwelling unit or the time at which a new tenant enters a vacant dwelling unit.

## **VISUAL ASSESSMENT**

A visual examination for deteriorated paint or visible surface dust, debris, or residue.

### **140-10 Applicability.**

- A. All single-family, two-family, and multiple rental dwellings must be inspected for lead-based paint hazards in accordance with this Article except for the following:
  - a. Dwellings constructed during or after 1978;
  - b. Single-family and two-family dwellings that are rented out less than six months per year;
  - c. Dwellings that have been certified to be free of lead-based paint pursuant to N.J.A.C. 5:17-3.16(b) either after an abatement is completed or an evaluation has confirmed that there is no lead-based paint in the dwelling;
  - d. Multiple rental dwellings that have been registered with the Department of Community Affairs for at least ten years and have no outstanding lead violations from the most recent cyclical inspection performed on the multiple dwelling under the "Hotel and Multiple Dwelling Law (N.J.S.A. 55:13A-1); and
  - e. Dwellings with a valid lead-safe certificate issued pursuant to the RLPIL (lead-safe certificates are valid for two years from the date of issuance).

### **140-11 Lead-Based Paint Inspections.**

- A. Initial Inspection. The owner shall have every dwelling unit, as defined under this Article, inspected for lead-based paint hazards upon tenant turnover or within two years of the effective date of P.L. 2021, c. 182, July 22, 2022, whichever is sooner.
- B. Subsequent Inspection. After initial inspection, the owner shall have all such dwelling units inspected for lead-based paint hazards every three years or upon tenant turnover,

whichever is earlier, except that an inspection shall not be required at tenant turnover, if the dwelling unit owner has a valid lead-safe certification for the dwelling unit.

- C. Coordination with the Municipal Inspector. Every owner of dwelling unit subject to this Article shall be responsible for obtaining the required inspection and paying the applicable inspection fees, as provided in Section 251-28. The owner must give the Municipal Inspector at least thirty calendar days-notice of the scheduled tenant turnover to schedule the required inspection.
  - (1) Option for Inspection Performed by a Licensed Lead Inspector/ Risk Assessor or Contractor. If an owner so chooses, a dwelling unit owner may directly hire a lead evaluation contractor to conduct the periodic lead-based paint inspections for lead-based paint. Inspections shall be performed consistent with this Article.
  - (2) The municipality shall have the authority to conduct inspections or investigations of owners that directly hire lead evaluation contractors to ensure that periodic lead-based paint inspections are being performed, in accordance with this Article.
  - (3) The municipality shall have the authority to prohibit an owner from directly hiring a lead evaluation contractor to conduct a periodic lead-based paint inspection in the following situations:
    - (a) An owner, who previously opted to hire a lead evaluation contractor to perform the periodic lead-based paint inspection, failed to have the inspection completed; or
    - (b) The municipality determines there is a conflict of interest between the owner and their lead-evaluation contractor of choice.
- D. Inspections shall be conducted pursuant to N.J.A.C. 5:28A-2.3.

#### **140-12 Lead Safe Certificate.**

If no lead-based paint hazards are identified upon inspection, the Municipal Inspector or a hired Licensed Lead Inspector/ Risk Assessor or Contractor shall certify the dwelling as lead-safe on the form prescribed from the Department of Community Affairs. A lead-safe certificate shall be valid for two years from the date of issuance. A copy of the lead-safe certificate shall be filed with the Township Code Enforcement Officer. If the inspection is performed by a hired Licensed Lead Inspector/ Risk Assessor or Contractor, said inspector shall inform the Township of the results.

#### **140-13 Identification of a Lead-Based Paint Hazard.**

- A. If lead-based paint hazards are identified upon inspection, the inspector shall notify the Department of Community Affairs for review of the findings, in accordance with the Lead Hazard Control Assistance Act.
- B. If a lead-based paint hazard is identified in an inspection of one of the dwelling units in a building consisting of two or more dwelling units, then the lead contractor or Municipal Inspector shall inspect the remainder of the building's dwelling units, with the exception of those dwelling units that have been certified to be free of lead-based paint or which have a valid lead-safe certification.

#### **140-14 Responsibility for Remediation of Lead-Based Paint Hazards.**

The owner of the dwelling unit shall be responsible for remediation of the lead-based paint hazard. Remediation and any re-inspections required following remediation must be conducted consistent with N.J.A.C. 5:28A-2.5. Documentation of such remediation shall be provided to the Municipal Inspector.

#### 140-15 Owner Responsibility.

- A. The owner of a dwelling that is subject to this Article shall provide the tenant and Township evidence of a valid lead-safe certification obtained pursuant to this Article at the time of tenant turnover. The owner shall also affix a copy of any such certification as an exhibit to the tenant's lease.
- B. The owner of a multiple dwelling that is subject to this Article shall provide evidence of a valid lead-safe certification obtained pursuant to this Article, as well as evidence of the most recent tenant turnover, at the time of any cyclical inspection performed pursuant to the Hotel and Multiple Dwelling Law, N.J.S.A. 55:13A-1 et seq.
- C. The owner of a dwelling that is subject to this Article shall maintain a record of the lead-safe certification, which shall include the name or names of a unit's tenants, if the inspection was conducted during a period of tenancy.
- D. The owner of any dwelling subject to this Article shall inform the Township of all tenant turnover activity to ensure any required inspection may be scheduled. The owner must provide thirty-day notice to the Municipal Inspector to coordinate the necessary inspection.
- E. The owner of a dwelling shall provide a copy of this Article, and any lead-safe certifications issued pursuant thereto, along with the accompanying guidance document, "Lead-Based Paint in Rental Dwellings," to any prospective owners of the dwelling during a real estate transaction, settlement, or closing.

#### 140-16 Fees.

- A. Prior to inspection, the owner must pay two fees to the Township:
  - (1) \$150 for cost of a *visual* inspection, which shall be used for implementation and enforcement of this Article;
  - (2) The Landlord shall be responsible for hiring and paying a Certified Lead Evaluation Contractor should Pennsauken Township require Dust Wipe Sampling in the future
  - (3) \$20 per unit for purposes of the Lead Hazard Control Assistance Act, P.L. 2002, c. 311.
- B. In a common interest community, any inspection fee charged pursuant to Section 140-16(A) shall be the responsibility of the unit owner and not the homeowners' association, unless the association is the owner of the unit.

#### 140-17 Violations and Penalties.

- A. Pursuant to N.J.S.A. 52:27D-437.6 and N.J.A.C. 5:28A-4.1, the Municipal Inspector is authorized to conduct investigations and issue penalties in order to enforce an owner's failure to comply with this Article.
- B. The owner shall be given a period of 30 days to cure any violation by conducting the required inspection or initiating any required remediation efforts.
- C. If the owner has not cured the violation after 30 days, the owner shall be subject to a penalty not to exceed \$1,000 per week until the required inspection has been conducted or the remediation efforts have been initiated.
  - (1) Remediation efforts shall be considered to be initiated when the owner has hired a lead abatement contractor or other qualified party to perform lead-hazard control methods.

#### Repealer, Severability, and Effective Date.

- A. Repealer. Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.

- B. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.
- C. This Ordinance shall become effective immediately upon adoption and publication in the manner prescribed by law.

Committeeman DiBattista moved motion to open floor for public hearing  
 Committeewoman Rafeh second motion.  
 An affirmative 5/0 voice vote was recorded.

Committeeman DiBattista moved motion to close floor for public hearing  
 Committeewoman Rafeh second motion.  
 An affirmative 5/0 voice vote was recorded.

Motion To Adopt:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Roberts</i>			√			
<i>Rafeh</i>			√			
<i>DiBattista</i>	√		√			
<i>Olivo</i>		√	√			
<i>Martinez</i>			√			

No public wished to comment

**ORDINANCE ON FIRST READING – NO Public Comment**

**2023:23** AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF PENNSAUKEN CHAPTER 299 ENTITLED “VEHICLES AND TRAFFIC” (Woodland Ave)

**BE IT ORDAINED** by the Mayor and Township Committee of the Township of Pennsauken, in the County of Camden, State of New Jersey, as follows:

Chapter 299-57 “Restricted Parking Zones in Front of Residences: is hereby amended to ADD the following:

1. Handicapped Parking Signs are located at 5535 Woodland Avenue beginning 130 feet east from the northeast corner of Woodland Avenue and Garfield Avenue and continuing 22 feet north.

All Ordinances or parts of Ordinances inconsistent or in conflict with the provisions of this Ordinance are hereby repealed.

This Ordinance shall take effect upon due publication and final enactment as provided by law.

Motion To Adopt:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Roberts</i>			√			
<i>Rafeh</i>			√			
<i>DiBattista</i>	√		√			
<i>Olivo</i>		√	√			
<i>Martinez</i>			√			

No public wished to comment

**RESOLUTION(s) The Following Resolution(s) will be considered individually**

**2023:301** RESOLUTION AWARDDING BID 23-15 WEEKLY JANITORIAL SERVICES AT THE PENNSAUKEN POLICE DEPARTMENT (PRO Clean USA)

**WHEREAS**, Township Committee of the Township of Pennsauken has determined Weekly Janitorial Services at the Pennsauken Police Departments/Court same being more particularly described in specification which are on file in the Office of the Township Finance Department and available for public inspection during regular business hours: and it is appearing that the cost of the aforementioned renovation will be paid with municipal funds and will exceed \$44,000 in a fiscal year: and

**WHEREAS**, N.J.S.A 40A: 11-4 states that a contract, the cost of which will exceed \$44,000 in the fiscal year, shall be awarded only after public advertising for bids and bidding therefore: and

**WHEREAS**, there has been public advertisement for bids, and the Township Purchasing Agent has received and opened bids on June 22, 2023 at 10:00 AM for the purpose of awarding the Weekly Janitorial Services at the Pennsauken Police Department has advised the Township Committee that a certain entity is the lowest, qualified, responsible bidder for said purchase and has recommended that the Township Committee award said purchase or reject the bids within sixty (60) days as required by N.J.S.A 40A:11-24: and

**WHEREAS**, the Chief Financial Officer of the Township of Pennsauken, as required by N.J.A.C 5:30-1 has certified that there are sufficient funds available for Weekly Janitorial Services at the Pennsauken Police Department with 1-year base term with optional year extension and entity said certification being attached hereto and made a part hereof: Budget Account: 3-01-25-240-202 do not exceed \$51,000 and

**WHEREAS**, that after review and evaluation ProClean USA, 50 Curtmantle Rd, Mickleton NJ 08056 is hereby accepted as the lowest responsible bid: and

**WHEREAS**, this contract will take effect on September 11<sup>th</sup>, 2023; and

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of Township of Pennsauken, County of Camden, State of New Jersey, as follows:

The Township Committee, based upon the aforementioned certificate, hereby declares that there are sufficient funds available for the aforesaid purpose, as is evidenced by the attached Certification of Availability of Funds

That the Township Committee, for the aforementioned reasons, hereby declares that ProClean, USA, 50 Curtmantle Rd, Mickleton, NJ 08056 is the lowest, qualified responsible bidder for the Weekly Janitorial Services, at the Pennsauken Police Department and hereby authorized an award in the amount of \$825 Weekly with a do not exceed \$51,000

**I HEREBY CERTIFY** that the foregoing Resolution was adopted by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey, at their meeting held in August 17, 2023



Motion To Adopt:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Roberts</i>			√			
<i>Rafeh</i>			√			
<i>DiBattista</i>	√		√			
<i>Olivo</i>		√	√			
<i>Martinez</i>			√			

No public wished to comment

**RESOLUTION(s) The Following will be Considered on Consent Agenda**

**2023:302** RESOLUTION AUTHORIZING THE APPOINTMENT OF FIRE OFFICIAL FOR THE TOWNSHIP OF PENNSAUKEN FOR THE REMAINDER OF THE YEAR 2023 (effective October 1<sup>st</sup> – Steven R. Schwegel)

**BE IT RESOLVED** by the Township Committee of the Township of Pennsauken, in the County of Camden and State of New Jersey, that Steven R. Schwegel shall be appointed Fire Official for the Township of Pennsauken. Steven R. Schwegel’s appointment shall commence immediately after the last shift of Daniel Kerr on October 1, 2023, and end December 31, 2023.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution will be forwarded by the Township Clerk to the Chief Financial Officer, Fire Chief Hutton, and Steven R. Schwegel.

**2023:303** AWARD OF CONTRACT FOR PROFESSIONAL SERVICES: CONSTRUCTION ENGINEERING SERVICES FOR MULTI-USE TRAIL (McCormick Taylor)

**WHEREAS**, the Township has determined a need for professional engineering services in relation to the Multi-Use Trail construction project funded with Department of Transportation funds; and

**WHEREAS**, the Local Public Contracts Law (40A:11-5(1)(a)(i)) states that a contract, the subject matter of which consists of professional services, may be awarded without competitive bidding; and

**WHEREAS**, the Township Committee anticipates that the cost of the aforementioned item to be paid with municipal funds will exceed \$44,000 in the fiscal year and said services constitute professional services; and

**WHEREAS**, the Chief Financial Officer, as required by N.J.A.C. 5:30-5.1, has certified that there are sufficient funds available for the purpose of awarding a contract for said purpose, said certification being attached hereto and made a part hereof; and

**WHEREAS**, the Township Committee believes that McCormick Taylor, Inc., 1818 Market Street, 16<sup>th</sup> Floor, Philadelphia, PA 19103, possesses the necessary professional qualifications to provide the aforementioned services for an amount not to exceed \$59,110.80 for contract term period of June 1, 2023 to May 31, 2024.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Pennsauken, County of Camden, and the State of New Jersey, as follows:

The Township Committee, for the aforementioned reasons, hereby declares that McCormick Taylor, Inc., 1818 Market Street, 16<sup>th</sup> Floor, Philadelphia, PA 19103, possesses the necessary qualifications to render the aforementioned professional services and hereby awards a contract to said entity for the aforesaid purposes in an amount not to exceed \$59,110.80 for contract term

period of June 1, 2023 to May 31, 2024, and in accordance with the terms and conditions of an agreement on file in the Office of the Township Clerk and available for public inspection during regular business hours.

That the Township Mayor and Township Clerk are hereby authorized to execute any documents which are necessary to effectuate the terms of this Resolution, subject to review, revision and approval by the Office of the Township Attorney and hereby directs the Township Clerk to prepare and publish the appropriate notice of the award of this contract.

**I HEREBY CERTIFY** that the foregoing resolution was adopted by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey at their meeting held on the 7<sup>th</sup> of September.

**2023:304 RESOLUTION ACCEPTING AND AWARDING BID FOR THE FY' 2022 NJDOT TRUST FUND RESURFACING OF CLAYTON AVENUE, CAROLINE AVENUE AND GAUMER AVENUE BID PACKET NO. 23-16. (Arawak Paving Co. Inc. \$588,900.00)**

**WHEREAS**, bids were received and opened for the bid of Bid Packet No. 23-16 on September 6, 2023; and

**WHEREAS**, this project consists of resurfacing Clayton Ave, Caroline Ave and Gaumer Ave. In accordance with Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq, the contract should be awarded to the lowest responsible bidder; and

**WHEREAS**, the Township consulting engineer has reviewed the bids submitted and has recommended that Arawak Paving Company, Inc., located at 7503 Weymouth Road, Hammonton, New Jersey 08037, which appears to be the lowest responsible bidder; and

**WHEREAS**, the Township Engineer recommends to the Township Committee that a contract be awarded to Arawak Paving Company, Inc. in the amount of \$588,900.00 for items 1 through 42 of the Base Bid.

**WHEREAS**, funding for this project is being provided by the New Jersey Department of Transportation (NJDOT) Trust Fund and therefore award of this contract is subject to the approval of the NJDOT.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Pennsauken, County of Camden, and State of New Jersey, as follows:

1. That the Township hereby awards the contract for the FY' 2022 NJDOT Trust Fund Resurfacing of Clayton Ave, Caroline Ave and Gaumer Ave. in the amount of \$588,900.00 for items 1 through 42 of the Base Bid to Arawak Paving Company, Inc., 7503 Weymouth Road, Hammonton, New Jersey 08037;
2. The Chief Financial Officer of the Township of Pennsauken, as required by N.J.A.C. 5:30-5.1, has certified that there are sufficient funds available for the aforementioned purchase, said certification being attached hereto and made a part hereof;
3. That the Township Committee hereby authorizes the Township Administrator, Township Clerk, and Purchasing Agent to execute any contract documents which are necessary to effectuate the terms of this Resolution, subject to review, revision, and approval by the Township Solicitor.

**2023:305 INSERTION OF SPECIAL ITEMS OF REVENUE IN THE BUDGET CHAPTER 159, P.L. 1948 FY 2023 COMMUNITY DEVELOPMENT BLOCK GRANT – \$115,000**

**WHEREAS**, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item has been made available and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount; and

**WHEREAS**, the Township of Pennsauken will receive \$115,000 from the 2023 COMMUNITY DEVELOPMENT BLOCK GRANT and wishes to amend its 2023 Budget to include the full amount as revenue.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Pennsauken, County of Camden and the State of New Jersey hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of .....\$115,000 which is now available as a revenue from:

Miscellaneous Revenues  
Special Items of General Revenue Anticipated with Prior Written  
Consent of the Director of Local Government Services:  
Public and Private Revenues Off-Set with Appropriations:  
COMMUNITY DEVELOPMENT BLOCK GRANT  
Pursuant to provisions of Statute; and

**BE IT FURTHER RESOLVED**, that the like sum of.....\$115,000 be and the same is hereby appropriated under the caption of:

General Appropriations  
(a) Operations Excluded from 5% Caps  
Public and Private Programs Off-Set by Revenues:

COMMUNITY DEVELOPMENT BLOCK GRANT  
Other Expenses.....\$115,000

**2023:306 RESOLUTION APPOINTING CROSSING GUARDS (Blanck, Blanck, Paolini & Falana)**

**BE IT RESOLVED** by the Township Committee of the Township of Pennsauken in the County of Camden and the State of New Jersey, that the following have been appointed as stand by Crossing Guards (s):

Coramae Blanck	1705 West River Drive Pennsauken, NJ 08110
Carl Blanck	1705 West River Drive Pennsauken, NJ 08110
Edward Paolini	4736 Browning Road Pennsauken, NJ 08109
Diana Falana	7437 Park Avenue Pennsauken, NJ 08109

**BE IT FURTHER RESOLVED** that certified copies of this resolution be forwarded by the Township Clerk to the Chief Financial Officer, Chief of Police and Department of Human Resources.

**2023:307** RESOLUTION ACCEPTING THE RESIGNATION OF CROSSING GUARDS (Altenbach, Cummings, Gonzalez, Ricciardi, Sheppard & Zane)

**BE IT RESOLVED** by Township Committee of the Township of Pennsauken in the County of Camden and the State of New Jersey, that the following have resigned from the position of Crossing Guard. There are NO refunds due for the following:

Laura Altenbach        7409 Githens Avenue Pennsauken, NJ 08110  
Ashley Cummings       213 Lenape Lane Pennsauken, NJ 08110  
Blanca Gonzalez        845 Union Avenue Pennsauken, NJ 08110  
Maryann Ricciardi      5326 Royal Avenue Pennsauken, NJ 08109  
Rosalie Zane            5714 Cedar Avenue Pennsauken, NJ 08109

**BE IT ALSO RESOLVED** Township Committee approves and acknowledges the refund of \$15.00 to:

Randi Sheppard        4118 Garfield Avenue Pennsauken, NJ 08109

**BE IT FURTHER RESOLVED** certified copies of this resolution will be forwarded by the Township Clerk to the Chief Financial Officer, Chief of Police and Department of Human Resources.

**2023:308** RESOLUTION OF THE TOWNSHIP OF PENNSAUKEN AUTHORIZING THE ISSUANCES OF BASKET RAFFLE LICENSE (Pennsauken Free Library)

**BE IT RESOLVED**, by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey that the Township Clerk is authorized to issue a Raffle License to the:

Name:                Friends of the Pennsauken Free Public Library

Address:            5605 N. Crescent Blvd. Pennsauken, NJ 08110

Where Event Is Being Held: 5605 N. Crescent Blvd. Pennsauken, NJ 08110

Date of Event: November 15, 2023

Type: Basket Raffle

Township License #: RL-2318

State Registration ID # 384-5-33346

**BE IT FURTHER RESOLVED** that an affidavit on the Member in Charge and those listed as members have been completed and received by the Township Clerk who is hereby authorized to issue said license upon the approval of the Legalized Games of Chance Control Commission (LGCCC).

**2023:309** RESOLUTION OF THE TOWNSHIP OF PENNSAUKEN AUTHORIZING THE ISSUANCES OF TRICKY TRAY BASKET RAFFLE LICENSE (Athene OES)

**BE IT RESOLVED**, by the Township Committee of the Township of Pennsauken, County of Camden, State of New Jersey that the Township Clerk is authorized to issue a Raffle License to the:

Name: Athene Chapter #201 Order of the Eastern Stars of New Jersey

Address: 6926 Park Avenue Pennsauken, NJ 08109\*

Where Event Is Being Held: Merchantville Masonic Hall 6926 Park Avenue  
Pennsauken, NJ 08110

Date of Event: November 18, 2023

Type: Tricky Tray Basket Raffle

Township License #: RL-2319

State Registration ID # 384-6-42817

**BE IT FURTHER RESOLVED** that an affidavit on the Member in Charge and those listed as members have been completed and received by the Township Clerk who is hereby authorized to issue said license upon the approval of the Legalized Games of Chance Control Commission (LGCCC).

**2023:310** RESOLUTION APPROVING THE REFUND OF \$175.00 FOR PAYMENT OF HOUSING RESALE FEES FOR 8330 HOLMAN AVENUE, PENNSAUKEN, NJ 08110

**WHEREAS**, Kate Latushka of 1004 Robbinsville-Edinburg Road., Robbinsville, NJ 08691 made a deposit with the Township of Pennsauken in the amount of \$175.00 for the Housing Resale Inspection for 8330 Holman Avenue, Pennsauken, NJ 08110.

**WHEREAS**, THE Construction Official of the TOWNSHIP OF PENNSAUKEN is satisfied that the payment was made, and a refund should be issued because this was a duplicate payment.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the TOWNSHIP OF PENNSAUKEN, County of Camden, and State of New Jersey that the sum of \$175.00 is returned to Kate Latushka of 1004 Robbinsville-Edinburg Road., Robbinsville, NJ 08691

**CERTIFIED COPY** of this resolution will be forwarded by the Township Clerk to the Applicant, Construction Official, Finance Department, and the Manager of the Building & Housing Department.

**2023:311** RESOLUTION AUTHORIZING A REFUND FOR OVERPAYMENT ON A TAX VETERAN EXEMPT PROPERTY (Collins Ave)

**WHEREAS**, the below listed overpayment for the year designated is held in reserve by The Township of Pennsauken; and

**WHEREAS**, the veteran exemption for Stephanie Ford was approved on February 15, 2023, on the property located at 8947 Collins Ave., also known as Block 2707 Lot 7; and

**WHEREAS**, the property was overpaid by Wells Fargo in the amount of \$3,793.76 due to property tax exemption for the tax year of 2023; and

**WHEREAS**, Wells Fargo has requested the overpayment to be refunded back to them, Wells Fargo Real Estate Tax Operations, PO Box 14506, Des Moines, IA 50306-3506.

**NOW, THEREFOR, BE IT RESOLVED** by the Township Committee of the Township of Pennsauken, in the County of Camden, State of New Jersey, that the following overpayment be refunded to,

Wells Fargo Real Estate Tax Operations  
PO Box 14506  
Attn: Financial Support  
Des Moines, IA 50306-3506

<b>REFUND TO:</b>	<b>BLOCK LOT</b>	<b>QUALIFIER</b>	<b>AMOUNT</b>	<b>TAX YEAR</b>
Wells Fargo	2707	7	\$3,793.76	2023

**BE IT FURTHER RESOLVED** that a certified copy of this resolution is forwarded to the Township of Pennsauken Tax Collector and Chief Financial Officer by the Township Clerk.

**2023:312** RESOLUTION AUTHORIZING CANCELLATION OF PROPERTY TAXES FOR WHO IS ENTITLED TO AN EXEMPTION DUE TO THE VETERAN ADMINISTRATION DETERMINATION OF 100% PERMANENTLY AND TOTALLY DISABLED. (Springfield Ave)

**WHEREAS**, The owner and resident of the below property has met all the requirements for a Totally Disabled Veteran Exemption as prescribed by New Jersey Statute 54:4-3,30 for exempt status until the applicant passes or the home is sold; and

**WHEREAS**, The owner MORALES, RICHARD, owner of 3337 Springfield Ave., also known as Block 5109 Lot 5, has applied to the Tax Assessor of The Township of Pennsauken for Tax Exempt Status and have been approved by the Tax Assessor of The Township of Pennsauken for Tax Exempt Status on July 10, 2023; AND

**WHEREAS**, The Tax Collector of The Township of Pennsauken recommends the cancellation of taxes in the amount of \$3,127.64 for the tax year 2023 and preliminary 2024, for the listed property; AND

**BE IT RESOLVED**, That the taxes on the aforementioned list be cancelled and that the Tax Assessor and the Tax Collector are herewith authorized and instruction to adjust their records accordingly; AND

**BE IT FURTHER RESOLVED**, That a certified copy of this Resolution shall be forwarded to the Tax Assessor, Tax Collector and Chief Financial Officer; AND

**NOW, THEREFORE, BE IT RESOLVED**, By the Township Committee of The Township of Pennsauken and State of New Jersey, that the exemptions are granted.

**2023:313** RESOLUTION AUTHORIZING CANCELLATION OF PROPERTY TAXES FOR WHO IS ENTITLED TO AN EXEMPTION DUE TO THE VETERAN ADMINISTRATION DETERMINATION OF 100% PERMANENTLY AND TOTALLY DISABLED (Rosemont Ave)

**WHEREAS**, The owner and resident of the below property has met all the requirements for a Totally Disabled Veteran Exemption as prescribed by New Jersey Statute 54:4-3,30 for exempt status until the applicant passes or the home is sold; and

**WHEREAS,** The owner RODRIGUEZ, TEODORO, owner of 6824 Rosemont Ave., also known as Block 6711 Lot 21, has applied to the Tax Assessor of The Township of Pennsauken for Tax Exempt Status and have been approved by the Tax Assessor of The Township of Pennsauken for Tax Exempt Status on August 7, 2023; AND

**WHEREAS,** The Tax Collector of The Township of Pennsauken recommends the cancellation of taxes in the amount of \$1,522.89 for the tax year 2023 and preliminary 2024, for the listed property; AND

**BE IT RESOLVED,** That the taxes on the aforementioned list be cancelled and that the Tax Assessor and the Tax Collector are herewith authorized and instruction to adjust their records; accordingly, AND

**BE IT FURTHER RESOLVED,** That a certified copy of this Resolution shall be forwarded to the Tax Assessor, Tax Collector and Chief Financial Officer; AND

**NOW, THEREFORE, BE IT RESOLVED,** By the Township Committee of The Township of Pennsauken and State of New Jersey, that the exemptions are granted.

Motion To Adopt:

Name	Motion	Second	Aye	Nay	Abstain	Absent
<i>Roberts</i>			√			
<i>Rafeh</i>			√			
<i>DiBattista</i>	√		√			
<i>Olivo</i>		√	√			
<i>Martinez</i>			√			

No public wished to comment

**PUBLIC COMMENT – NONE**

**COMMITTEE COMMENTS**

**Mayor Martinez**

- Our PPD raffled off bikes at Mr. Softee. We had a great time and had the opportunity to spend time with some of our residents and their kids.
- Thank you to all our crossing guards. We appreciate all that you do.
- Have a wonderful weekend and stay safe.

**Deputy Mayor Olivo**

- Thank you to all our residents who come and voice their concerns, we appreciate you.
- September 11 is “Coffee with a Cop”.

**Committeeman DiBattista**

- Congratulations to Steven Schwegel wishing you the best in your new position.
- We will have our Flag Placement ceremony on 9/10 at 11:45 pm in honor of all the lives lost on September 11.
- Stay safe & have a great weekend.

**Committeewoman Rafeh**

- Welcome and congratulations to Steven. Wish you the best!
- Happy Birthday to our Chief Olivo.
- 9/10 Flag placement at 11:45 pm for September 11 and honoring all the lives lost.
- Car/Bike Show 9/10 and rain date 9/17. If you wish to enter your Car/Bike, contact Juan Vazquez at 856-665-1000 x151.
- If you have any questions on trash pick up or big bulk items, please contact public Works 856-663-078
- Fall Clean up 9/30 10 am-1 pm.
- Sunday is Grandparents Day.

**Committeewoman Roberts**

- 9/30 is Fall clean up.
- 9/15-9/17 is Pennsauken Library Bookfair.
- Pennsauken Library cards are available to obtain by visiting our library.
- PPL offers Free English classes through Dec 6<sup>th</sup>.
- Please visit Pennsauken Library website for all details on all events.
- September 15 – October 15 is Hispanic Heritage Month. September movie will be Spiderman.
- Taste of Latin American Heritage sponsored by the Food Bank of SJ

**REMINDER(s)**

Tim Killion: next meeting September 21 at 6pm.

Deputy Mayor Olivo moved motion to Adjourn.  
Committeewoman Rafeh second motion.  
An affirmative 5/0 voice vote was recorded.

**ADJOURNMENT**

**TIME: 6:19**

Approved: September 21, 2023